

CREDENHILL PARISH COUNCIL



MINUTES OF AN ORDINARY MEETING HELD BY LIVE PUBLIC VIDEO CONFERENCE ON 21st APRIL 2021

PRESENT:

Councillor Mr. Terry Smissen Chairman (TS), Councillor Mr. Martin Leaton Vice Chairman (ML), Councillor, Miss. Deanna Pennington (DE), Councillor Revd. Rana Davies-James (RD), Councillor Mr. Paul Burrige (PB), Councillor Miss. Jenni Hurcomb (JH), Councillor Mr Paul Beechey (PA), Ward Councillor Mr. Bob Matthews (BM), Parish Council Clerk/RFO – Mr. Lee Harper-Smith (Clerk), Herefordshire Council – Talk Community Project Manager Ms Jess Howdle (JE).

The Chairman opened the meeting at 7.30 pm.

1. Apologies for Absence - To receive and accept apologies for absence.

Councillor Mr. John Beavan (JB), Councillor Mrs. Dott Pullen (DP), Councillor Mr. Paul Warrington (PW), Councillor Miss. Rebecca Norton (RN), Councillor Mr. Andrew Slater (AS).

2. Declarations of Interest & Dispensations

- 2.1. No declarations of interest in agenda items received from Councillors.
- 2.2. No written applications for dispensation

3. Speakers

Opportunity for visiting speakers to address council and the public in attendance.

- 3.1. Talk Community Hubs – Jess Howdle – Project Manager provided an overview of the Talk Community Hubs in Herefordshire with the view of Credenhill becoming a Talk Community Hub. Funds are available to setup the Hub, up to £2500 initially then the Parish Council would need to fund any ongoing running costs. Councillors asked several questions and discussed various ways in which a Community Hub might work.
- 3.2. Update from Ward Councillor Bob Matthews.
 - BM is currently looking after Newton Farm as well as Credenhill.
 - BM met with new Chief Executive and expressed his concerns about council response times to members of the public.
 - BM currently pressing Herefordshire Council about responsibility of Culvert Repairs.
 - BM gave an overview of the S106 Agreement for Land South of A480.

ML asked BM when the Hillside View sign will be reinstated. BM to follow up.

4. Public Question Time

Opportunity for members of the public to raise issues or ask the Parish Council questions.

Anonymous Question from YouTube user Safe Cracker - Is the Roman Park the only Park in the County with no parking. Will the Parish Council take the opportunity to tell people where to park.

TS – The Roman Park is provided by the Parish Council for the Parish of Credenhill however we would not stop people from other areas using the Roman Park. Parking is provided at the Community Centre.

TS also mentioned that other residents had raised a number of parking issues elsewhere in the village.

PA asked BM for an update on the previous discussions to install yellow lines at the junction of Dovecote Lane and Station Road. BM confirmed that the project would need to be funded by the Parish Council either through its budget or by using S106 monies.

TS noted that this issue was not just an issue on Dovecote Lane; it is at all junctions and if the yellow lanes are installed on Dovecote Lane then other residents would expect the same at the other junctions although noted that school traffic is a concern.

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5. Minutes

Proposed by PA and seconded by JH to approve and sign the Minutes as a true record of the Ordinary Parish Council Meeting held on 17th March 2021.

6. Financial Report – Appendix A & B

- 6.1. Confirmation of Bank Balances
- 6.2. Receipts
- 6.3. Invoices for Payment
- 6.4. Comparison to Budget

Clerk requested the addition of the invoice for the Fire Alarm Service of £102 which is on budget and received since agenda was produced.

Proposed by PB and seconded by PA to accept the finances as a true record and to approve the invoices for payment including the additional invoice for the Fire Alarm Service of £102.

7. Draft Accounts 2020-2021 – Appendix C

The Clerk presented the accounting statements for 2020-2021. It was noted that the main variances to the previous year were explained by: COVID 19 Grants, Hall Heating Donation, Repairs and Renewals includes Hall Heating, CCN Printing Costs tendered. All other costs and income were comparable to the prior year.

DE proposed to approve the 2020-2021 Accounts subject to the result of the internal audit. Seconded by ML.

8. Planning

Reference	Details	CPC Status	HC Previous Status	HC New Status
P211099/J	St Marys School - Works to trees covered by TPO – 25-30% reduction.	NEW	Determine by 11/05/2021	Comments by 05/05/2021
P193794/O	Land South of A480 – Up to 100 Houses – Pending S106 Agreement	Comments Submitted - Mixed	Comments by 21/10/2020	Determine by 08/01/2021

P211099 it was agreed unanimously to support this application as residents in Centurion Way are suffering significant loss of light do to the size of the tree and are concerned about safety due to the considerable overhang onto their properties. It is hoped that this and ongoing proactive maintenance of the tree will help keep good relations going forward. It was however noted that the application was not sufficient to cover all of the trees that are giving concern to other residents that back on to the rest of the perimeter of the school premises. It is hoped that further proactive tree management plans will be put in place as well as a better communication system with neighbours to put an end to historical problems. The Parish Council fully supports this application.

9. To receive reports from working groups

- 9.1. Finance (AS, TS, ML) - No further updates
- 9.2. Community Hall (TS) – No updates
- 9.3. Footpaths (PB) – Dangerous tree has been removed from alongside the footpath between Mill Farm & Mill Farm Stables.
- 9.4. Shops/Businesses (DP) – No updates
- 9.5. War Memorial (DE) – The Clerk has weeded and planted a number of new plants around the memorial. No updates on refurbishment work.
- 9.6. Flood Alleviation Scheme (JB) – Clerk to follow up final agreement with solicitor.

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- 9.7. Schools (RD) – No update
- 9.8. Roman Park (JH, RN) – A support on the Zip wire is in poor condition, clerk to obtain quote to replace. TS requested that we ensure that an annual top up of the bark under the climbing frame is completed. Clerk to follow up.
- 9.9. Social Club (PW) – Flooring replaced in Skittle Alley with grant from Parish Council. Club to open on 17th May once indoor drinking is allowed.
- 9.10. Asset Management (ML, PW, TS) – Remedial electrical works completed, fixed wire inspections now satisfactory, fire alarm service completed, Hall Asbestos Report Completed.
- 9.11. COVID19 Emergency (All) – No updates
- 9.12. Community Centre Sign (ML,PA,PW,TS) – No updates
- 9.13. A480 Bus Shelter (PW, PA, DE & TS) – Meeting arranged to progress.

10. Matters arising since last meeting:

10.1. The proposed road safety improvements, C1103 Credenhill - potential edge lining scheme out to Woodbine Cottages area were discussed in detail as well as the crash data for the area. It was noted that the officer had estimated a budget of £2500 to £3000 and this would need to be paid for under the Community Commissioning Model which would result in a 7% increase in the Parish Precept. The highways officer confirmed that ongoing maintenance would be covered by Herefordshire Council however he was sceptical about the overall effectiveness of such a scheme without a speed limit change.

Councillors discussed the scheme and noted that if every property in the Parish in a similar situation asked for the same then the overall cost would be considerable.

Proposed by PA and seconded by PB to offer the residents the opportunity to pay for the works which the Parish Council can do via the community commissioning route. The clerk would raise the necessary paperwork and facilitate the project should the residents wish to go ahead with the scheme. Clerk to follow up.

10.2. Increase of 3.1% on Parish Council precept request from residents for 2021/2020 despite the gross figure remaining the same. (Appendix D)

Clerk confirmed that the Gross precept was similar to the previous year and that the reason for the increase was because the number of houses that the precept is paid by has reduced in the parish, this was down to the number of households eligible for Council Tax credits has increased in the last 12 months and that no further properties had been built.

It was noted that the Parish Council's intention had been to keep the precept per property the same. Clerk to find out how this can be achieved for future precept setting. It was agreed that an explanation would be put in the CCN.

10.3. Credenhill Community Hall – Asbestos Report was reviewed, it was agreed that the Parish Clerk and the maintenance contractors should complete the Asbestos Awareness training courses. It was agreed that the maintenance contractor should not complete the level 2 training and any such works would be undertaken by a specialist. Proposed by JH seconded by PB.

10.4. It was agreed that the clerk would complete the Future of remote meetings national consultation survey on behalf of the Parish Council.

10.5. It was noted that a Restart Grant for the Roman Park of £8,000 has been received.

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11. Public Question Time

Further Opportunity for members of the public to raise issues or ask the Parish Council questions.

Anonymous Question from YouTube user Safe Cracker - question would add is if parish council putting up signs tell people who use Roman park to park at club will they make them large enough for visitors to see as small dog fouling sign nobody takes notice.

TS noted that a sign had previously been agreed and the location and size is to be agreed at a future meeting.

Clerk – Note that there will be a closure of Dovecote Lane on 5th May between 9:30 & 14:30; this will be in the CCN.

12. Confirmation of the next Annual Meeting followed by an Ordinary Parish Council Meeting, Time, Date & Place.

The Annual Meeting will start at the earlier time of 7.00 pm, 19th May 2021 followed immediately by the Ordinary Parish Council meeting. At present these meetings will be held by LIVE Video Conference Call at <https://www.facebook.com/Credenhill/> or <https://youtu.be/OQvpzYOU3TY> unless conditions allow then they will be held at Youth and Resource Centre or another suitable location; a summons and notice will be provided nearer the time.

The Chairman declared the meeting closed at 21:34.

Councillor Miss. Jenni Hurcomb Chair

Signed.....

Date.....

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Appendix B - Financial Information

Income & Expenditure		Lloyds Current	Lloyds Reserve	Total
28/02/2021	b/f Balance	3,926.16	80,960.16	84,886.32
Receipts				
01/03/2021	Credenhill Nursery – Rent March 2021	550.00		550.00
03/03/2021	Herefordshire Council - COVID19 Grant	2,096.00		2,096.00
09/03/2021	Lloyds Bank – Interest		0.60	0.60
18/03/2021	Credenhill Community Hall – Donation to New Heating	5,896.19		5,896.19
24/03/2021	Hair @ Home - CCN Advertising	48.00		48.00
29/03/2021	Credenhill Social Club – Annual Rent	1.00		1.00
	Total Received in Period	8,591.19	0.60	8,591.76
Payments				
02/03/2021	Berrys – Professional Fees – Hall Re-design Costings	-648.00		-648.00
05/03/2021	NEST - Pension Feb 2021	-165.60		-165.60
17/03/2021	Mr C Powell – Litter/Maintenance/Cleaning Feb 21	-424.50		-424.50
17/03/2021	Mr L Harper-Smith – Expenses Feb 2021	-116.36		-116.36
17/03/2021	Mr L Harper-Smith – Wages Feb 2021	-576.00		-576.00
17/03/2021	Signature Signs & Print – March 2021 CCN	-315.00		-315.00
17/03/2021	Gabbs Solicitors – Land Registration Fees	-2,694.40		-2,694.40
17/03/2021	Melcon Ltd – Fixed Wire Inspections	-576.00		-576.00
17/03/2021	Mill Farm Fisheries Ltd – Supply Top Soil	-338.40		-338.40
17/03/2021	ARC Energy Reduction Solutions Ltd - Hall Heating System	-7,075.43		-7,075.43
18/03/2021	Playsafety Ltd - Roman Park Safety Inspection	-141.00		-141.00
22/03/2021	British Gas – Electricity Changing Rooms	-14.19		-14.19
26/03/2021	British Gas – Electricity Car Park Lights	-28.79		-28.79
29/03/2021	Welsh Water - Changing Rooms Water	-14.73		-14.73
	Total Spent in Period	-13,128.40	0.00	-13,128.40
Transfers				
11/03/2021	Transfer from Reserve to Current A/c	9,000.00	-9,000.00	0.00
24/03/2021	Transfer to Reserve from Current A/c	-6,000.00	6,000.00	0.00
	Total Transfers in Period	3,000.00	-3,000.00	0.00
31/03/2021	Closing Balance	2,388.95	77,960.76	80,349.71
Payments to Authorise				
21/04/2021	Mr C Powell – Litter/Maintenance/Cleaning Mar 21	-781.97		-781.97
21/04/2021	Mr L Harper-Smith – Expenses Mar 2021	-80.44		-80.44
21/04/2021	Mr L Harper-Smith – Wages Mar 2021	-651.08		-651.08
21/04/2021	HMRC – PAYE Mar 2021	-23.88		-23.88
21/04/2021	Signature Signs & Print – April 2021 CCN	-254.00		-254.00
	Total Payments to Authorise	-1,791.37		-1,791.37
Transfers to Authorise				
	Total Transfers to Authorise	0.00	0.00	0.00

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ASSETS	Cash & Bank	Balance			
	Lloyds – Current Account (after payments)			597.58	
	Lloyds – Reserve Account (after transfers)			77,960.76	
	Uncleared Cheques			0.00	
	Total Cash & Bank			78,558.34	
	Debtors	Not Due	Overdue	Total	
	SiL – CCN Advertising	10.00		10.00	
	Tolley Home Services – CCN Advertising	48.00		48.00	
	Total Debtors	58.00	0.00	58.00	
	Other Debtors				
	HMRC – VAT Return 01/10/2020-31/03/2021	3,010.86		3,010.86	
	Total Other Debtors	3,010.86	0.00	3,010.86	
	TOTAL ASSETS			81,627.20	
LIABILITIES	Creditors	Not Due	Overdue	Total	
	1 & 1 Internet Ltd – Web Hosting	5.99		5.99	
	Herefordshire Council – Trade Waste Apr-Jun	115.96		115.96	
	Total Trade Creditors	121.95	0.00	121.95	
	Other Liabilities				
	Defibrillator Fund	423.90		423.90	
	NEST Pension Payments Owing	190.44		190.44	
	Credenhill Nursery Ltd - Resource Centre Deposit	450.00		450.00	
	Youth Club Funds	745.26		745.26	
	VAT at 20% to be reclaimed from HMRC	0.00		0.00	
	VAT at 5% to be reclaimed from HMRC	0.00		0.00	
	Total Other Liabilities	1,809.60	0.00	1,809.60	
	TOTAL LIABILITIES			1,931.55	
	TOTAL			79,695.65	
		2020 Budget	Income/ Reallocation of Funds	Expense's	
	Restricted Reserves			Balance 31/03/2021	
	Road Safety Improvement Fund	38,863.09			38,863.09
	Un-Restricted Reserves – per Budget/Agreed Movement				
	Roman Park (Income -COVID Grants less meals)	4,700.00	16,831.00	1,214.00	20,317.00
	Blooming Credenhill Project (formerly Plant Bulbs/Flowers)	700.00			700.00
	Culvert Repairs	14,900.00	1,100.00		15,000.00
	Roman Park Changing Rooms Planning Fee	85.00			85.00
	New Signs for Community Centre	1,000.00	250.00		1,250.00
	School Sign		90.00		90.00
	Repairs & Renewals (Income – Reallocation of 2020 general balance)	3,667.00	1,873.58	1,869.85	3,670.73
		2020/21 Year End Reserve Balance			79,975.82
	2020 Complete Projects				
	Embankment Repairs (Savings reallocated to Grants)	5,000.00	-1,276.05	3,723.95	0.00
	New Litter Bins (overspent by £94.90 reallocated)	2,000.00	94.90	2,094.90	0.00
	Legal Fees – Register Land	1,500.00		1,500.00	0.00
	Charitable Grant Provision (£2500 from COVID Grants; balance from Savings on Operating Costs and Embankment Repairs)	4,000.00	5,025.00	9,025.00	0.00

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2020-2021 Budget/Actual Comparison YTD

@ Mar 31, 2021 Year End

	A	B	C	D	E		
	c/fwd Reserve	Year Budget	Total Budget (inc Reserve)	YTD Comparable Budget Total	YTD Actual Spent/ Receipt	Year Variance	Notes
Clerk Wages		9,360	9,360	9,360	9,416 -	56	
Pension		281	281	281	282 -	1	
Staffing Costs	-	9,641	9,641	9,641	9,698 -	57	
Software		95	95	95	207 -	113	Cisco Webex Additional Cost
Travel		144	144	144	37	107	
Printing		180	180	180	46	134	
Telephone		60	60	60	60	-	
Postage		37	37	37	-	37	
Stationary		84	84	84	57	27	
Homeworking Allowance		180	180	180	180	-	
Meeting Room Hire/Setup Cost		150	150	150	150	-	
Office & Meeting Costs	-	929	929	929	737	193	
Adverts		250	250	250	-	250	
Website Hosting Fee		60	60	60	60	0	
Printing CCN		3,960	3,960	3,960	2,509	1,451	Procurement & 1 Issue not printed
Advertising & Promotion	-	4,020	4,020	4,270	2,569	1,701	
Insurance		1,200	1,200	1,200	1,244 -	44	
Internal Audit		105	105	105	100	5	
External Audit		210	210	210	300 -	90	
ICO Membership Fee		40	40	40	35	5	
Professional Fees		-	-	-	1,472 -	1,472	Land Registry Fee & Arcitect Costs
Fire Extinguisher Inspections		100	100	100	49	51	
Fire Alarm Inspections		170	170	170	85	85	
Playground Inspection		130	130	130	118	13	
Insurance, Legal & Professional Costs	-	1,955	2,710	1,955	3,403 -	1,448	
Changing Room Costs							
Electric		264	264	264	232	32	
Water Rates		100	100	100	31	69	
Community Centre Costs							
Waste Disposal		440	440	440	331	109	
Electric		288	288	288	254	34	
Utility & Waste Management Costs	-	1,092	1,092	1,092	848	244	
Village Costs							
Litter Picking		5,319	5,319	5,319	4,032	1,287	
Cleaning		288	288	288	18	270	
Maintenance		288	288	288	1,476 -	1,188	
Materials		240	240	240	269 -	29	
Hedge Cutting		1,351	1,351	1,351	1,142	209	
Weed Control		392	392	392	374	18	
Grass Cutting		3,681	3,681	3,681	3,773 -	92	
Tree Maintenance		550	550	550	-	550	
Asset Management Costs	-	12,108	12,108	12,108	11,083	1,025	
Total Operating Costs	-	29,745	30,500	29,995	28,338	1,657	

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Exceptional/Planned Costs

Charitable Grant Provision	- 128	4,000	3,872	4,000	9,025	- 5,025	£2500 Spent on COVID 19 Lunches. Remainder on S137
New Signs for Community Centre		1,000	1,000	-	-	-	
Plant Flowers/Bulbs		500	500	-	-	-	
Deal with Rabbit Holes		200	200	-	-	-	
Legal Fees (to register Land)	85	1,500	1,585	1,500	1,500	-	
Repair Culverts	12,200	2,800	15,000	-	-	-	
Roman Park Maintenance Fund	2,500	2,000	4,500	1,214	1,214	-	
School Sign							
Replace Village Bins		2,000	2,000	2,000	2,095	- 95	Project Complete
Embankment Repairs		5,000	5,000	5,000	3,724	1,276	Project Complete
Asset Repairs & Renewals	667	3,000	3,667	1,870	7,766	- 5,896	Hall Heating System
Exceptional/Planned Costs		15,324	22,000	37,324	15,584	25,324	- 9,740
Total Projected/Actual Costs		15,324	51,745	67,824	45,579	53,662	- 8,083
Income							
Precept		43,591	43,591	- 43,591	- 43,951	360	
Rent		6,950	6,950	- 6,950	- 6,618	332	
Bank Interest		120	120	- 120	- 29	91	
CCN Adverts		600	600	- 600	- 1,018	418	
Donations				-	- 5,896	5,896	Donation - Hall Heating System
Grants Income				-	- 19,431	19,431	COVID19 Grants
Electricity Recharges		184	184	- 184	-	184	PC agreed not to recharge
Hire of Changing Rooms		300	300	- 300	- 62	238	
Total Income		-	51,745	51,745	- 51,745	77,005	25,260
							YTD Budget/Actual Variance
							17,178
Road Safety Fund	38,863	-	38,863	-	-	-	
Defibrillator Fund	627	-	627	-	-	-	
Credenhill Nursery Ltd - Rent Deposit	450	-	450	-	-	-	
Credenhill Youth Club	745	-	745	-	-	-	
Ring Fenced Funds	40,686	-	40,686	-	-	-	
C/fwd Balance	2,242	2,242	58,252	58,252	57,827	- 424	
Cash Flow (inc Projected 2019/20 Surplus)	58,252	2,242	1,487	- 39,073	- 72,840	32,919	

CREDENHILL PARISH COUNCIL



APPENDIX C

Balance Sheet
Creddenhill Parish Council

10 April 2021

UNAUDITED ACCOUNTS - DRAFT	31st March 2021	31st March 2020
Assets		
Cash and Bank		
Lloyds Bank - Current Account	£ 2,388.95	£ 2,073.93
Lloyds Bank - Reserve Account	£ 77,960.76	£ -
Natwest - Current Account		£ 3,807.13
Current Account - Uncleared Cheques		-£ 550.61
Natwest - Reserve Account		£ 54,025.15
Total Cash and Bank	£ 80,349.71	£ 59,355.60
Other Current Assets		
Accounts Receivable	£ -	£ -
Provision for Bad Debtors	£ -	£ -
Prepayments	£ 115.96	£ -
Other Debtors - HMRC PAYE	£ -	£ -
Other Debtors - HMRC VAT	£ 3,010.86	£ 1,835.84
Total Other Current Assets	£ 3,126.82	£ 1,835.84
Total Assets	£ 83,476.53	£ 61,191.44
Liabilities		
Current Liabilities		
Accounts Payable	£ 202.39	£ 1,543.98
Accruals	£ 1,679.16	£ 1,396.09
Defibrillator Fund	£ 423.90	£ 423.90
Resource Centre - Rent Deposit	£ 450.00	£ 450.00
VAT 20%	£ -	£ -
VAT 5%	£ -	£ -
Youth Club Funds	£ 745.26	£ 745.26
Total Current Liabilities	£ 3,500.71	£ 4,559.23
Long-term Liabilities	£ -	£ -
Total Liabilities	£ 3,500.71	£ 4,559.23
Reserves		
Reserves	£ 56,632.21	£ 27,548.56
Current Year Change in Reserve	£ 23,343.61	£ 29,083.65
Total Reserves	£ 79,975.82	£ 56,632.21
Breakdown of Total Reserve Carried Forward		
Roman Park	£ 20,317.00	£ 3,300.00
Culvert Repairs	£ 15,000.00	£ 12,200.00
Roman Park Changing Rooms Plans	£ 85.00	£ 85.00
Road Safety Fund	£ 38,863.09	£ 38,863.09
Blooming Creddenhill Project	£ 700.00	£ -
Community Centre Sign	£ 1,250.00	£ -
School Sign	£ 90.00	£ -
Repairs and Renewals	£ 3,670.73	£ -
Fence Repair - Resource Centre	£ -	£ 167.00
Roman Park Fence Repairs	£ -	£ 500.00
General Reserve	£ -	£ 2,184.12
	£ 79,975.82	£ 57,299.21

CREDENHILL PARISH COUNCIL



10 April 2021

Income & Expenditure

Credenhill Parish Council

UNAUDITED ACCOUNTS - DRAFT

	2020	2019
Income		
Precept	£ 43,951	£ 31,000
Other Income (Rent, Advertising, VAT, Hire Fees.)	£ 33,054	£ 48,092
Total Income	<u>£ 77,005</u>	<u>£ 79,092</u>
Total Staff Costs	<u>£ 9,698</u>	<u>£ 10,269</u>
Gross Surplus	<u>£ 67,308</u>	<u>£ 68,823</u>
Operating Expenses		
Advertising & Promotion - CCN/Website	£ 2,569	£ 3,355
Asset Management - Hedges/Grass/Trees/Litter/Cleaning	£ 11,083	£ 10,978
Donations	£ 9,025	£ 9,805
Election Costs	£ -	£ 138
Litter Bins	£ 2,095	£ 2,211
Office Costs	£ 737	£ 855
Professional Fees (Audit, Fire, Playground, Planning)	£ 3,624	£ 3,447
Insurance	£ 1,244	£ 1,098
Repairs and Renewals	£ 11,490	£ 5,149
Roman Park	£ 1,214	£ 1,713
Memberships & Subscriptions	£ 35	£ -
Utilities - Light & Heat	£ 517	£ 569
Trade Waste	£ 331	£ 422
Total Operating Expenses	<u>£ 43,964</u>	<u>£ 39,739</u>
Net Surplus	<u>£ 23,344</u>	<u>£ 29,084</u>
Bought forward Reserves	£ 56,632	£ 27,549
Closing Balance Reserves 31/03/2020	<u>£ 79,976</u>	<u>£ 56,632</u>

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Income & Expenditure
Creddenhill Parish Council

10 April 2021

UNAUDITED ACCOUNTS - DRAFT	2020-2021	2019-2020
Income		
Advertising - CCN	£ 1,018.00	£ 947.00
Bank - Interest	£ 29.48	£ 95.69
Electricity Recharges		£ 96.22
Grants Income	£ 19,431.00	£ -
Hire of Changing Rooms	£ 62.00	£ 675.00
Other Income	£ 5,896.19	£ 40,326.76
Precept	£ 43,951.00	£ 31,000.00
Rent	£ 6,617.62	£ 5,951.00
Total Income	£ 77,005.29	£ 79,091.67
Staff Costs		
Payroll - Employee Pension Contributions	£ 1,879.20	£ 1,905.60
Payroll - Employer NI	£ 76.58	£ 276.88
Payroll - Employer Pension Contributions	£ 281.88	£ 285.84
Payroll - PAYE	£ 7.60	£ -
Payroll - Salary & Wages	£ 7,443.76	£ 7,701.47
Payroll - Employee NI	£ 8.64	£ 99.24
Total Staff Costs	£ 9,697.66	£ 10,269.03
Gross Surplus	£ 67,307.63	£ 68,822.64
Operating Expenses		
Advertising & Promotion - Adverts	£ -	£ 211.00
Advertising & Promotion - Newsletter	£ 2,509.00	£ 3,104.03
Advertising & Promotion - Website	£ 59.88	£ 39.88
Asset Mgmt - Cleaning	£ 18.00	£ 168.00
Asset Mgmt - Grass Cutting	£ 3,772.50	£ 3,348.00
Asset Mgmt - Hedge Cutting	£ 1,142.00	£ 1,228.00
Asset Mgmt - Litter Picking	£ 4,032.00	£ 4,740.00
Asset Mgmt - Maintenance	£ 1,476.00	£ 944.00
Asset Mgmt - Materials	£ 268.52	£ 40.01
Asset Mgmt - Tree Maintenance	£ -	£ 150.00
Asset Mgmt - Weed Control	£ 374.00	£ 360.00
Culvert Repairs	£ -	£ 300.00
Election Costs	£ -	£ 137.52
Embankment Repairs	£ 3,723.95	£ -
Litter Bins	£ 2,094.90	£ 2,210.85
Local Grants	£ 9,024.85	£ 9,805.40
Office Costs - Homeworking Allowance	£ 180.00	£ 180.00
Office Costs - Parking	£ -	£ 0.42
Office Costs - Postage	£ -	£ 22.95
Office Costs - Printing	£ 45.83	£ 134.58
Office Costs - Room Hire	£ 150.00	£ 150.00
Office Costs - Software	£ 207.30	£ 58.14
Office Costs - Stationary	£ 56.76	£ 123.33
Office Costs - Telephone	£ 60.00	£ 60.00
Office Costs - Travel & Subsistence	£ 36.86	£ 125.57
Professional Fees - External Audit	£ 300.00	£ 200.00
Professional Fees - Fire Alarm Inspections	£ 85.00	£ 170.00
Professional Fees - Fire Extinguisher Inspections	£ 49.23	£ 53.35
Professional Fees - Insurance	£ 1,244.49	£ 1,097.77
Professional Fees - Internal Audit	£ 100.00	£ 100.00
Professional Fees - Legal Fees	£ 1,500.00	£ -
Professional Fees - Planning/Surveys	£ 1,472.00	£ 2,479.41
Professional Fees - Playground Inspections	£ 117.50	£ 144.00
Repairs and Renewals	£ 7,766.04	£ 5,148.58
Roman Park	£ 1,214.00	£ 1,712.75
Subscriptions	£ 35.00	£ -
Utilities - Changing Rooms Water	£ 31.27	£ 43.03
Utilities - Electricity Carpark Lights	£ 253.90	£ 171.63
Utilities - Electricity Changing Rooms	£ 231.92	£ 354.35
Utilities - Sulo Bins	£ 331.32	£ 422.44
Total Operating Expenses	£ 43,964.02	£ 39,738.99
Net Surplus	£ 23,343.61	£ 29,083.65

CREDENHILL PARISH COUNCIL



APPENDIX D

COUNCIL TAX BILL - 2021/2022

		%change
Herefordshire Council	£1303.46	2.0
Adult Social Care Precept*	£165.25	3.0
West Mercia Police & Crime Commissioner	£213.50	6.7
Hereford & Worcester Fire & Rescue Authority	£77.94	2.0
Credenhill Parish	£61.73	3.1
Gross Precept of £44000.00.		

*The Council Tax attributable to Herefordshire Council includes a precept to fund Adult Social Care.

Annual charge for period:	£1821.88	5.0
Council Tax due for period 01.04.2021 to 31.03.2022	£1821.88	

Total due for period 01.04.2021 to 31.03.2022	£1821.88	
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