

2021-2022 Budget - 3rd Draft

	Year Total Budget	Notes
	Clerk Wages	9,360.00 Based on 15 hour @£12 per hour per week
	Pension	374.40 Statutory Minimum 4% from 04/2021
Staffing Costs	9,734	Parish Clerk & Responsible Finance Officer
	Microsoft Office 365	95
	Webex meeting Software	150
	Travel	60 Estimated Travel per month
	Printing	144 Paper & Cartridges
	Telephone	60 EE Mobile Contract
	Postage	24 Stamps
	Stationary	60 Envelopes, Paper, Folders, Dividers, stationary.
	Homeworking Allowance	180 Statutory amount of £15 per month
	Meeting Room Hire/Setup Cost	510 Room setup fee per licence & Hire of Headway/Community Hall
Office & Meeting Costs	1,283	Postage, Printing, Stationary, Telephone, Broadband & Travel.
	Website Hosting Fee	60 Based on actual
	Printing CCN	3,074
Advertising & Promotion	3,134	Website & CCN
	Insurance	1,900 Based on higher quote in 2020.
	Internal Audit	160 Increased to reflect 50% of external audit fee
	External Audit	315 Based on current cost plus 5%
	ICO Membership Fee	40 Actual
	Annual Boiler Service	65 Actual
	Fire Extinguisher Inspections	100 Based on worst case
	Fire Alarm Inspections	180 Based on current cost plus 5%
	Playground Inspection	150 Based on current cost plus 5%
Insurance, Legal & Professional Costs	2,910	Insurance, Audits & Inspections.
Changing Room Costs		
	Electric	360 Based on current unit cost
	Water Rates	90 Based on current cost and increased useage.
Community Centre Costs		
	Waste Disposal	460 Based on current cost
	Electric	200 Based on current cost plus 5% increase
Utility & Waste Management Costs	1,110	Sulo Bin, Carpark Lights, Changing Room Electric & Water.
Village Costs		
	Litter Picking	5,319 8.5 Hours per week @ £12 per hour.
	Cleaning	288 2 Hours per month @ £12 per hour.
	Maintenance	648 51 hours from Maint Plan plus 9 contingency @ £12 per hour.
	Materials	240 A general prevision for materials.
	Hedge Cutting	1,199 Once per year and as required at existing price plus 5%
	Weed Control	393 Twice per year at existing price plus 5%
	Grass Cutting	4,249 Current cost plus 5% Apr-Oct plus provision for 2 extra cuts at the start and end of the s
	Tree Maintenance	500 Estimate
Asset Management Costs	12,835	Grass, Hedge, Tree, Litter & General Maintenance
Total Operating Costs	31,006	

Exceptional/Planned Costs

		Section 137(4)(a) of the L' G'ment Act 1972 for local councils in England for 2020-21 is £8.32 per elector. 1512 electors @ sept 2020 = £12,850 limit plus RPI increase.
Charitable Grant Provision	4,500	Repairs to the yazor brook culverts are required totalling approx. £80k. 2/3 funded by Parish Council.
Repair Culverts (addition to reserve)	11,000	
Roman Park Improvement Fund (addition to reserve)	1,500	
Asset Repairs & Renewals	3,846	
Exceptional/Planned Costs	20,846	
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Total Projected/Actual Costs	51,852	

Income

Precept	44,000	Currently £43,951.00. RPIs currently 0.7%	0.1%
Rent	6,600	Assuming no increase.	
Bank Interest	12		
CCN Adverts	1,000		
Hire of Changing Rooms	240	Hereford City Sports hire the changing rooms.	
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Total Income	51,852		

Projected Reserves Bought Forward from 2020/21

Roman Park	11,000	
Road Safety Improvement Fund	38,863	
Culvert Repairs	15,000	
Defibullator Fund	627	
Credenhill Nursery Ltd - Rent Deposit	450	Deposit
Credenhill Youth Club	745	Balance of funds
Projected Reserves B/F from 2020/21	66,686	

Notes since November 2020 Meeting

1. There is a risk that the free account software that were currently use will be withdrawn next year. Other free software is available i.e GnuCash as well as paid software starting at £6 per month.
2. Herefordshire Council are not willing to assist with repairs to the culverts.
3. War memorial restoration cost is £2119; we will apply for a grant but this may not be successful.
4. We have overspent on Grants during the last 2 years; this has been possible because we made savings else where - we will not be able to do that in 2021-22 as all contracts/cost lines have already been reviewed and tendered for.
5. The school have asked for help with funding of a sign; we have requested a cost from Balfour Beatty.
6. The land registry fee was not included in solicitor costs to register the land; they only quoted their fee. It may be possible to reclaim some of this during the Easement agreement with Herefordshire Council.