

## 2021-2022 Budget - 2nd Draft

|  | Year Total<br>Budget          | Notes   |
|--|-------------------------------|---|
|  | Clerk Wages                   | 9,360.00 Based on 15 hour @£12 per hour per week                                |
|  | Pension                       | 374.40 Statutory Minimum 4% from 04/2021  |
| <b>Staffing Costs</b>                            | <b>9,734</b>                  | <b>Parish Clerk &amp; Responsible Finance Officer</b>                           |
|  | Microsoft Office 365          | 95  |
|  | Webex meeting Software        | 150   |
|  | Travel                        | 60 Estimated Travel per month   |
|  | Printing                      | 144 Paper & Cartridges  |
|  | Telephone                     | 60 EE Mobile Contract   |
|  | Postage                       | 24 Stamps   |
|  | Stationary                    | 60 Envelopes, Paper. Folders, Dividers, stationary.                             |
|  | Homeworking Allowance         | 180 Statutory amount of £15 per month   |
|  | Meeting Room Hire/Setup Cost  | 510 Room setup fee per licence & Hire of Headway                                |
| <b>Office &amp; Meeting Costs</b>                | <b>1,283</b>                  | <b>Postage, Printing, Stationary, Telephone, Broadband &amp; Travel.</b>        |
|  | Website Hosting Fee           | 60 Based on actual  |
|  | Printing CCN                  | 3,074   |
| <b>Advertising &amp; Promotion</b>               | <b>3,134</b>                  | <b>Website &amp; CCN</b>  |
|  | Insurance                     | 1,900 Based on higher quote in 2020.  |
|  | Internal Audit                | 160 Increased to reflect 50% of external audit fee                              |
|  | External Audit                | 315 Based on current cost plus 5%   |
|  | ICO Membership Fee            | 40 Actual   |
|  | Annual Boiler Service         | 65 Actual   |
|  | Fire Extinguisher Inspections | 100 Based on worst case   |
|  | Fire Alarm Inspections        | 180 Based on current cost plus 5%   |
|  | Playground Inspection         | 150 Based on current cost plus 5%   |
| <b>Insurance, Legal &amp; Professional Costs</b> | <b>2,910</b>                  | <b>Insurance, Audits &amp; Inspections.</b>                                     |
| <b>Changing Room Costs</b>                       |                               |   |
|  | Electric                      | 360 Based on current unit cost  |
|  | Water Rates                   | 90 Based on current cost and increased usage.                                   |
| <b>Community Centre Costs</b>                    |                               |   |
|  | Waste Disposal                | 460 Based on current cost   |
|  | Electric                      | 200 Based on current cost plus 5% increase                                      |
| <b>Utility &amp; Waste Management Costs</b>      | <b>1,110</b>                  | <b>Sulo Bin, Carpark Lights, Changing Room Electric &amp; Water.</b>            |
| <b>Village Costs</b>                             |                               |   |
|  | Litter Picking                | 5,319 8.5 Hours per week @ £12 per hour.  |
|  | Cleaning                      | 288 2 Hours per month @ £12 per hour.   |
|  | Maintenance                   | 648 51 hours from Maint Plan plus 9 contingency @ £12 per hour.                 |
|  | Materials                     | 240 A general provision for materials.  |
|  | Hedge Cutting                 | 1,199 Once per year and as required at existing price plus 5%                   |
|  | Weed Control                  | 393 Twice per year at existing price plus 5%                                    |
|  | Grass Cutting                 | 4,249 Current cost plus 5% Apr-Oct plus provision for 2 extra cuts at the start |
|  | Tree Maintenance              | 500 Estimate  |
| <b>Asset Management Costs</b>                    | <b>12,835</b>                 | <b>Grass, Hedge, Tree, Litter &amp; General Maintenance</b>                     |
| <b>Total Operating Costs</b>                     | <b>31,006</b>                 |   |

**Exceptional/Planned Costs**

|   |               |   |
|---|---------------|---|
|   |               | Section 137(4)(a) of the L'I G'ment Act 1972 for local councils in England for <b>2019/20</b> was £8.32 per elector. 1512 electors @ sept 2020 = £12,850 limit plus RPI increase. |
| Charitable Grant Provision                        | <b>4,500</b>  | Repairs to the yazor brook culverts are required totalling approx. £80k. Assume 1/3 funded by Parish Council.   |
| Repair Culverts (addition to reserve)             | <b>11,000</b> |   |
| Roman Park Improvement Fund (addition to reserve) | <b>1,500</b>  |   |
| Asset Repairs & Renewals                          | <b>3,846</b>  |   |
| <b>Exceptional/Planned Costs</b>                  | <b>20,846</b> |   |
| <hr/>   |               |   |
| <b>Total Projected/Actual Costs</b>               | <b>51,852</b> |   |

**Income**

|                        |               |   |
|------------------------|---------------|---|
| Precept                | <b>44,000</b> | Currently £43,951.00. RPIs currently 0.7%     |
| Rent                   | <b>6,600</b>  | Assuming no increase.                         |
| Bank Interest          | <b>12</b>     |   |
| CCN Adverts            | <b>1,000</b>  |   |
| Hire of Changing Rooms | <b>240</b>    | Hereford City Sports hire the changing rooms. |
| <hr/>                  |               |   |
| <b>Total Income</b>    | <b>51,852</b> |   |

**Projected Reserves Bought Forward from 2020/21**

|  |               |                  |
|--|---------------|------------------|
| Roman Park                                 | <b>11,000</b> |                  |
| Road Safety Improvement Fund               | <b>38,863</b> |                  |
| Culvert Repairs                            | <b>15,000</b> |                  |
| Defibullator Fund                          | <b>627</b>    |                  |
| Credenhill Nursery Ltd - Rent Deposit      | <b>450</b>    | Deposit          |
| Credenhill Youth Club                      | <b>745</b>    | Balance of funds |
| <b>Projected Reserves B/F from 2020/21</b> | <b>66,686</b> |                  |