

# **CREDENHILL PARISH COUNCIL**



Councillors,

You are summoned to the Annual General Meeting of the Parish Council followed by an Ordinary Parish Council Meeting to be held at the Youth and Resource Centre on

**Wednesday 15<sup>th</sup> May 2019**

Meeting to commence at 19:00

Members of the Public and Press are welcome.

Mr Lee Harper-Smith

Parish Council Clerk and Responsible Finance Officer

10<sup>th</sup> May 2019

## **ANNUAL MEETING OF THE PARISH COUNCIL AGENDA**

### **1. Apologies for Absence**

### **2. Minutes**

To approve the minutes of the Annual General Meeting of the Parish Council held on 16th May 2018

### **3. Chairman**

3.1. Receive report from Chairman for 2018/19

3.2. Election of Chairperson for 2019/20

3.3. Declaration of acceptance of office of Chairperson

### **4. Vice Chairperson**

4.1. Election of Vice Chairperson for 2019/20

4.2. Declaration of acceptance of office of Vice Chairperson

### **5. All Councillors to up-date their Notice of Registrable Interest Forms if applicable within 28 days**

### **6. To review and adopt Policies and Procedures:**

6.1. Standing Orders and Finance Regulations.

6.2. Code of Conduct.

6.3. Information Policy.

6.4. Approve Risk Assessment schedule.

### **7. Finances:**

7.1. To receive and adopt the Accounts for the Financial Year ended 31 March 2019.

7.2. Sign Section 1 – The Annual Governance Statement.

7.3. Sign Section 2 – The Accounting Statements.

7.4. To confirm Bank Signatories and agree future Banking Arrangements.

7.5. To appoint Internal Auditor for 2019-2020.

7.6. To review and decide on Insurance Provision from 1st June 2019.

7.7. To approve Land and Assets Register.

### **8. Agree Parish Working Groups**

### **9. Agree meeting dates for the coming year.**

# ORDINARY PARISH COUNCIL MEETING AGENDA

## 1. Declarations of Interest & Dispensations

- 1.1. To receive any declarations of interest in agenda items from Councillors.
- 1.2. To consider any written applications for dispensation

## 2. Speakers - Opportunity for visiting speakers to address council and the public in attendance.

- 2.1. Update from Ward Councillor Bob Matthews.

## 3. Public Question Time - Opportunity for members of the public to raise issues or ask the Parish Council questions.

## 4. Minutes - To approve and sign the Minutes as a true record of the Ordinary Parish Council Meeting held on 17<sup>th</sup> April 2019.

## 5. Financial Report – Appendix A

- 5.1. Confirmation of Bank Balances
- 5.2. Receipts
- 5.3. Invoices for Payment
- 5.4. Defibrillator Appeal

## 6. Planning Applications

Reference	Details	CPC Status	HC Previous Status	HC New Status
P183958/F	18 Trenchard Avenue - Proposed single detached dwelling	Comments Submitted - Against	Undecided	Refused
P190089/O	Land at Orchard House - Outline application for up to 69 residential units with all matters reserved except for access	Comments Submitted - Mixed	Undecided	Undecided
P190192	Land adjacent to Cross farm - Removal of Condition 21 of planning application 174431/F. To allow porch to Barn 2	Comments Submitted – Neutral	Undecided	Undecided
P190524/V	1 Renaissance House Station Road - Certificate of lawful development for a single storey side extension and single storey rear extension	N/a	Undecided	Withdrawn
P184208/F	Land at Tree Cottages Station Road - Proposed erection of a new single storey dwelling and garage	Comments Submitted – Neutral	Undecided	Undecided
P190945/F	Long Friday Farm - Proposed agricultural workers dwelling.	Comments Submitted – For	Undecided	Undecided
P191194/F	Cross Farm Dev. Variation - new conservation roof light and porch.	Comments by 12/05/2019	Undecided	New
P191326/FH	1 Renaissance House Station Road - Single storey side and rear extensions.	Comments by 19/05/2019	Undecided	New
Pre Application	Land adjacent to St Mary's Primary School - 120 Houses	N/a	N/a	N/a

**7. To receive reports from working groups**

- |                                      |   |
|--------------------------------------|---|
| 7.1. Finance (A. Slater, T. Smissen) | 7.6. Flood Alleviation Scheme (J. Beavan)         |
| 7.2. Community Hall (T. Smissen)     | 7.7. Schools (E. Baxter)                          |
| 7.3. Footpaths (P. Burrige)          | 7.8. Roman Park – General (J. Hurcomb, B. Norton) |
| 7.4. Shops/Businesses (D. Pullen)    | 7.9. Social Club (P. Warrington)                  |
| 7.5. War Memorial (D. Pennington)    |   |

**8. Matters arising since last meeting:**

- 8.1. Rogue Traders operating in Credenhill.
- 8.2. Stretton Sugwas NDP Consultation
- 8.3. Review/Agree Overgrown Vegetation Standard Letter and inspection schedule.
- 8.4. Complaint received regarding parking at the entrance to Dovecote Lane.
- 8.5. Community Open Day plans

**9. Public Question Time – Further Opportunity for members of the public to raise issues or ask the Parish Council questions.**

**10. Confirmation of the next Annual General Meeting & Ordinary Meeting, Time, Date & Venue.**

7.30 pm, 19<sup>th</sup> June 2019, Youth and Resource Centre.