



Credenhill Parish Council

MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 18 OCTOBER 2017

PRESENT:

Councillor Mr Terry Smissen Parish Council Chairman
Councillor Mr Andrew Slater Vice-Chairman
Councillor Mr Andrew Round
Councillor Mr. Adrian French
Councillor Mr Ray Rose
Councillor Mr John Beavan
Councillor Mrs Dot Pullen
Councillor Mr Paul Burridge
Councillor Mrs Emma Baxter
Councillor Dr. Richard Baxter

Parish Council Clerk/RFO

Mrs. Marion Scott

Also Present

Ward Councillor Mr Bob Matthews (Arrived 7.40pm Left 9.15pm).
PCSO Alex Nuthall
Four members of the public present.

The Chairman opened the meeting at 7.30pm

1.0 Apologies for Absence

Councillor Paul Carton.

2.0 Declaration of Interest & Dispensation

2.1 No declarations of interest received. See Item 9.3.
2.2 No applications for dispensations received.

Item 4 brought forward. See below.

3.0 Speakers: Ward Councilor Bob Matthews gave the following information:

- Bruce Evans submitted an up-date on Credenhill Retaining Wall, Credenhill 30mph TRO and Credenhill 20mph Zone (as attached).

There was much discussion by the Parish Council Councillors regarding the 20mph zone. The main concern being the vertical speed-humps proposed. It was suggested by Councillor Andrew Round that the drawings be prepared and submitted to the Parish Council for their final comments and that the residents of Credenhill also be invited to attend any meeting, so that their views could be discussed. Chairman Terry Smissen stated that there could be no back-tracking of what had previously been agreed and Councillor Paul Burridge stated that he was not in favour of the vertical speed-humps proposed.

Ward Councillor Bob Matthews stated that the Credenhill 30mph TRO – being an “A” road the Parish Council could not be involved with any consultation process.

4.0 Public Question Time

Four members of the public were present to raise again the problems of parking in Dovecote Lane. PCSO Alex Nuthall stated that letters had gone out to residents in the area. Councillor Andrew Round stated that this had been a problem for many years now and it would appear that the same vehicles present a problem and that these parking problems are being caused by the actual residents of Credenhill. Apparently there is no bye-law preventing cars parking on the pavement as long as they are not blocking access on the pavement. Ward Councillor Bob Matthews asked PCSO Alex Nuthall if “No Waiting Cones” could be put on that stretch of road. The Parish Clerk to follow up.

Ian Connolly from Safer Roads Partnership had visited the school to advise parents to use the school car park.

Mention was made of the Community Speedwatch Initiative – where active members of the local community join with the support of the Police to monitor speeds of vehicles using speed detection devices. Councillor Andrew Round stated that it was noticeable that tractors were travelling slower than previously – which was a positive result of the recent police presence.

Revd. Rana Davies-James of St. Mary’s Church queried the state of the Horse Chestnut Tree on the village green – she was concerned whether it was dying. Proposed by Councillor Paul Burrige and Seconded by Vice-Chairman Andrew Slater that the Parish Clerk contact a tree surgeon to look at the tree. She also made mention of a resident of Credenhill who regularly goes around the village clearing any undergrowth etc. for the benefit of the community.

The Parish Council was informed that Services are held in the church in dedication of the work carried out by the Parish Council and she would invite the Parish Councillors when the next service was to be held.

5.0 Minutes

Following a proposal by Councillor Andrew Slater and Seconded by Councillor Mrs Dot Pullen it was resolved that the Minutes of the Ordinary Parish Council Meeting held on the 20th September 2017, have been previously distributed were unanimously confirmed as true records and Signed by the Parish Council Chairman.

6.0 Financial

Account balance 31 August 2017
Current account: £3,216.58
Reserve account: £22,665.14
Total bank balance: £25,881.72

Direct Debits

British Gas (25.09.2017) S. Club	18.90
British Gas (28.07.2017)	(30.41) Note a
British Gas (11.09.2017)	23.99
British Gas “	(23.99)
British Gas (03.10.2017)	19.45
British Gas “	(19.45)
Welsh Water(01.09.2017)	7.00
Herefordshire C. Waste collection	118.30
Total payments	£113.79

Payments received:

Rent (01.09.2017)	750.00
CCN	300.00
Welsh Water	23.51
Interest	.42
Precept	10,750.00
Total received	£11,823.93

Cheques to authorise:

C Powell – September	287.38
M. Scott PC/RFO (September)	138.00
M. Scott – Expenses	58.46
HMRC	34.50
Pip Printing	392.78 Note b
Countrywide Maintenance (August)	870.00*
Countrywide Maintenance (September)	892.80*
Total	£2,673.92

Includes VAT @ 20%

Note a £100.00 Goodwill Gesture A/C 600868240 received.

Querying A/C 600861841

Note b – Queried.

Debtors

Rent £3500 – NB: £576.50 from sale of equipment held by Credenhill P.C.

Closing balance £34,917.94 (Opening balance £25,881.72 + £9,036.22)

Community Account: £752.38

Community Reserve Account £33,415.56

Deposit – Credenhill Pre-School: £750.00

The Financial Statement was presented to the Parish Council. Proposed by Vice-Chairman Andrew Slater and Seconded by Councillor Andrew Round that the payment to Countrywide Maintenance for September be amended to £736.80.

Proposed by Councillor Andrew Round and Seconded by Councillor Paul Burrige that £3,500 debtor from Imagination Station Community Interest Company continue to be shown on the Financial Statement.

Proposed by Councillor Andrew Round and Seconded by Councillor Adrian French that it was **resolved** that the above payments are paid from the parish funds.

7.0 Planning Applications Received

Planning Application 173033- Building at Roman Park (Retrospective use). Continued use of existing consent has still not been received yet by the Parish Council. Correspondence had been received from the Planning department requesting further information. The Parish Clerk informed the Council that she would have to obtain professional advice to respond to their request. Councillors Andrew Round and John Bevan stated that as Herefordshire Council had submitted the original application, they should be submitting this themselves. The Parish Clerk was asked to contact Planning Department and inform them of this.

8.0 To receive reports from working groups

8.1 Community Hall (Adrian French) Betty Morris had submitted a request for a grant to the Parish Clerk. The Parish Clerk was requested to contact Herefordshire Council to ascertain what grants might be available to carry out refurbishments to the Community Hall, and to then inform Betty Morris and the Treasurer what proposals and costings would need to be submitted.

- 8.2 Footpaths (Paul Burrige) Councillor Mrs Emma Baxter brought up the matter of an incident that occurred when Magna Castra farm-workers used the footpath behind Millside and the SAS camp to drive cattle through the footpath with very little control over the herd of cows. It was confirmed that this was a Highways matter and should be reported to the police. The Parish Clerk was asked to report this to PCSO Elena Ekanite .
- 8.3 Planning (Terry Smissen/
Andrew Slater) Discussed in item 7.0.
- 8.4 Shops (Dot Pullen) Councillor Mrs Dot Pullen had visited the shops on several occasions requesting that work be carried out on the trees and shrubs in the car park. The Parish Clerk was requested to write to the businesses and inform them that if the works were not carried out, the Parish Council would arrange for the work to be carried out and invoice the businesses.
- 8.5 Flood Alleviation Scheme
(John Bevan/Ray Rose) The Parish Clerk had been contacted by Paul Tucker – Senior Engineer at Balfour Beatty regarding the culverts under the main road and the slip road to the Social Club and Community Hall. They are saying that the culverts are in a bad condition and in need of repair. They are of the opinion that the Parish Council, is responsible for the work. Councillor Ray Rose said that British Rail and the Highways own part of the bridge and that it was most likely damaged when the Environmental Agent was doing some routine work. A meeting has been arranged for 1 November 2017 at the site.
- 8.6 Schools (Emma Baxter) The new Executive Head of St. Mary’s School started 1 September 2017. A letter has been sent requesting that the Parish Council look at the funding of a defibrillator at the school end of the village both for school and community access. The cost is approx. £1,200- £1,400. The Parish Clerk was requested to look into this further and ascertain whether any grants would be available.
- 8.7 Roman Park (Andrew Round) A new football team “Credenhil Harriers” is now playing at Roman Park.

9.0 Diary Action

- 9.1 Fire inspection at the Youth Resource Centre, 11th September 2017. Confirmed that Fire Inspection has taken place. Awaiting invoice as new computer software being installed hence reason for the delay.
- 9.2 Annual boiler check carried out. Confirmed by Clair Stenhouse. Invoice to be sent to Parish Council.
- 9.3 A declaration of interest made by Councillor Mrs Emma Baxter. Mrs Stenhouse gave her apologies for not being able to attend the Meeting. Proposed by Councillor Andrew Slater and Seconded by Councillor Ray Rose that £750 per month be charged for the next twelve months.
- Councillor Ray Rose brought up the matter of the Poppy Wreath for Remembrance Day. The Parish Clerk was asked to make the necessary arrangements.

10.0 Matters arising since last meeting (Chairman Lead)

- 10.1 Up-date on Annual Play Inspection. The inspection had still not been carried out. The Parish Clerk informed the Parish Council that she had requested that they advise on the replacement boards and wood bark when they carried out the inspection. Craig Powell would re-instate the seat when the concrete had dried out around the Zip wire.
- 10.2 This item was covered in Item 6.
- 10.3 COSH Assessment received from Countrywide Maintenance and forwarded to Holmer Pre-School. Concern was raised that the weed-killing was not properly carried out. To be reviewed when the next Contract for 2018 season is drawn up.
- Hedge-cutting. Proposed by Councillor Andrew Round and Seconded by Councillor Mrs Dot Pullen that the Parish Clerk confirm when the hedge-cutting would be carried out.

10.4 The e-mail from Major Heyes was read out. Councillor Paul Burrige suggested that a member of the Military be invited to attend a meeting. Ward Councillor Bob Matthews suggested that Bruce Evans (Highways) approach Major Heyes regarding this, and Councillor Ray Rose suggested that the cycle-path be one of the proposals in the drawings being drawn up.

10.5 West Mercia Police to hold a Drop-in session in the Community Hall on 26th October 2017. Proposed by Chairman Terry Smissen and Seconded by Councillor Andrew Round that £30 be paid to the Community Hall. Proposed by Chairman Terry Smissen and Seconded by Councillor Andrew Round that the Youth Club account be transferred to the Parish Community Bank account and that £30 be reimbursed to the Parish Council and that the remaining monies be ring-fenced for the use of the Youth of the Village.

Confirmation of the next Ordinary Meeting, Time and Venue

The next Ordinary Parish Council Meeting which will be convened at the Youth and Resource Centre on Wednesday 15 November 2017 at 7.30pm.

The Chairman declared the meeting closed at 9.45pm.

Councillor Mr Terry Smissen Chairman

Signed.....

Date.....