

**MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL
HELD IN THE YOUTH AND RESOURCE CENTRE ON 21 OCT 09 AT 7.30 PM**



Present:

Mr A Round (AR) (Chairman) Mrs D Daw (DD) (Vice Chairman)
Mr J Beavan(JB), Mr A Button (AB), Mr J Daw (JD), Mrs Carol Lloyd (CL), Mrs D Pullen (DP), Mr R Shutt,(RS) Mr A Slater (AS),
Mrs I Thomson (IT) (Parish Councillors)

In attendance

Mr Matthews District Councillor
3 Members of the public
Mr C Lippett BEM (Clk) Parish Clerk

Item 1 Apologies/Disclosure of Interests

- a. Apologies Rural team West Mercia Police
- b. Disclosures of Interest Mrs Daw, (Playschool), Mr Shutt (Social Club)

Item 2 Visiting Speakers

- a. District Councillor Bob Matthews. Reported on the following:
 - 1. In support of the request put forward by Mr Matthews for a 20mph speed limit in Dovecote Lane, Herefordshire Council had now installed speed measuring devices to analyse traffic flow and speed. Details of the findings are awaited.
 - 2. The final planning consultation for the ESG Flood alleviation scheme would be held on Friday 23 Oct 09
 - 3. Following a meeting with the Herefordshire Council Chief Executive during the summer, Mr Matthews expanded on the contents of a letter he had subsequently received from the Chf Exec summarising the meeting. The letter contained information on possible funding for the village warden scheme, road maintenance, proposed cycle path/footpath from SAS gates to Stretton Sugwas, enforcement of planning regulations and the hazards of public transport stopping on the A480 near the traffic lights. JB stated that he and the Clk had attended the meeting and were pleased with the positive and caring attitude displayed by the Chf Exec.
- b. West Mercia Police (WMP)

An email had been received by the Parish Clk from WMP reporting the following incidents:

 - 1. Following the incident on Oak/Elm Road before last weeks Residents meeting two people were arrested on breach of CRASBO, and a third for criminal damage. No further details available as enquiries are ongoing.
 - 2. Two fixed Penalty notices have been issued for cycling on the pavement in Redenhill.
 - 3. Several youths in the village have had strong words of advice passed after they have been seen "Cherry Knocking" in Trenchard Avenue. .

Item 3 Public Questions

- a. Tina Pritchard (Playschool) outlined the progress of the Playschool since they occupied the Youth Resource Centre, she also commented on how fortunate they are to have the rural experience on their doorstep. She is now keen to develop a space outside the back of the building to be used as a play area; no funds would be required from the parish. Whilst the Council raised several questions regarding the size, design and practicalities of the site once established, they agreed in general that the play area would be beneficial but would like to see a detailed plan of the play area before installation. Following a proposal by CL seconded by DP it was **resolved** that Adam Button and Irene Thomson would liaise with Tina Pritchard to produce a plan to be presented at the next Parish meeting, it was also pointed out that that requirement to cut hedges and grass should be considered in the design. **(Action AB and IT) Clks Note.** Included as an agenda item for next meeting
- b. Mr Rose asked if new street signs could be provided in Glebe Close to overcome the complicated and confusing house numbers. It was agreed that the Clk was to liaise with Mr Rose to decide details and location of the street signs. **Clks Note:** The formal request for a suitable street sign was submitted to Herefordshire Council on 23 Oct 09 and has been approved.

Item 4 Minutes of Previous Minutes

Following a proposal by DD seconded by JB, it was **resolved** that the minutes for the meeting on 16 Sep 09 are accepted as a true and accurate record of the proceedings.

Item 5 Matters arising from Previous Minutes.

There were no matters arising

Item 6 Financial Report

a. Following a proposal by CL seconded by DP it was **resolved** that the following payments are paid from parish funds:

Payee	Service Provided	Amount
Kompan	New play park Roman Park	£51,710.90
Marc Owen	Architect – New changing rooms	£250.00
R Rose	Grass Cutting (Sep)	£300.00
PIP Printing	CCN Sep	£245.10
C Lippett	Litter Picking Roman Park 17 Jun – 28 Sep 09	£252.00
T Baldwin	Litter Bin installation, repairs fencing/garage door	£550.00
Barrels	Hedge Cutting	£454.25
J Beavan	Plastic bags for litter pickers.	£24.00
E Harrison	Litter Picking (Jun to Oct)	£329.00

b. The following income has been received since the last meeting :

£39,000	Grant from Herefordshire Council for play park
£7,662.04	VAT Refund
£25	Football field Hire
£60	CCN Adverts
£616	Playschool Rent

Item 7 – Correspondence received since last meeting

The following items were received :

1. Letter from Herefordshire Council requesting submission of Precept Requirements before Dec 09.
Clks Note Requirement despatched 22 Oct 09 – refer Minute 9 below.
2. Letter from Herefordshire Council, outlining new arrangements now that Amey are responsible for highways and streets.
Clks Note: Teething problems being experienced. Line of communication not yet firmly established. Presentation by Amey on revised procedure will be delivered on 16 Nov 09 in the Youth Centre, neighbouring parish councils are also invited to this presentation
3. Letter from Herefordshire Council regarding the registering of Common Land. **Clks Note.** No impact on the Parish.
4. Letter from Herefordshire Council notifying that final planning meeting for the ESG FAS would be held on Friday 23 Oct09.
Clks Note. It was agreed that there was no need for anyone from the parish Council to attend.
5. Letter from Social Club asking for a grant towards the cost of the OAP Party scheduled for 17 Dec 09. After much discussion following a proposal by AB seconded by AS it was **resolved** that a grant of £250 would be made for this purpose and that we ask the Social Club to provide details of the number of parishioners who attended the event.
Clks Note. Letter and cheque sent 22 Oct 09
6. Letter from HALC asking the council to consider re-joining the organisation. The council decided not to accept this request.

Item 8 – Play Park

Following a proposal by AB seconded by AS it was **resolved** that the following equipment is purchased from Kompan for installation in the Roman Park, AB and the Clk to make the arrangements for purchase and installation. **(action AB and the Clk)**

Crazy Daisy	: Approx £650
Galaxy	Approx £350

Item 9 Precept

- a. The determination of the next years precept was discussed, 2 proposals were put forward as follows:

Proposal 1 Proposed by AB, seconded by RS that the precept is increased by £2000 to £18,000.

Proposal 2 Proposed by JB seconded by IT that precept remains at £16,000.

Following a vote the second proposal was carried.

- b. As a result of the discussion the following actions were also agreed.

1. The Clk is to notify Herefordshire Council of the precept requirement. **Clks Note.** Done 22 Oct 09.
2. JB suggested that the Clks pay is reviewed at the next Parish Meeting. This was agreed. **Clks Note:** Included in agenda for next meeting.
3. AB suggested that we should obtain alternative quotes for printing of the CCN (**Action Clk**), gas supply to youth resource centre (**Action Clk**) and electricity supply to Community Hall (**Action IT – to liaise with Community Hall Committee**). Report at next meeting.
4. The cost of advertising in the CNN would be increased by 100% in June 2010.

Item 11 Working Group Reports.

- a. Roman Park The following points arose:

1. JB reported that even with the monitoring of West Mercia Police there were still young people using the Roman Park (particularly in the area of the new play facility) during the evening, evidence of drinking have been discovered and the noise levels generated and foul language has created considerable discomfort for nearby residents. He suggested that we explore the possibility of employing private security guards, particularly during the Summer Months on Friday and Saturday evening. AB offered to obtain quotes from a security firm, report at next meeting. (**Action AB**). **Clks Note:** Included as agenda item at next meeting.
2. AR suggested that as we had now made provision for new fencing during the next financial year, we now obtain a quote to provide a new fence (similar design to that already installed) from the climbing net to the stile on the left hand side of the park, report at next meeting. **Clks Note:** Arranged 26 Oct 09, quote will be available for next meeting.
3. Following a proposal by JD, seconded by DD it was resolved that the second basketball, post backboard and net is re-instated at a cost of £300. **Clks Note.** Contractor informed 22 Oct 09

- b. Footpaths Following a complaint by a parishioner, JD reported that he had cleared an obstruction on the bridleway running from Magna Farm even though it was not in our Parish .

- c. Lease. JB reported that the new lease for the Community hall has been sent to their solicitors.

- d. Planning No applications received

- e. ESG The Clk reported that a meeting with Gerrard Williams will be arranged during the week 26 – 30 Oct 09. Full report at next meeting. (**Clks Note:** Meeting arranged for 27 Oct 09)

- f. Website and CCN Clk reported that the fault with reporting proforma on website had been notified to designers. **Clks Note:** Acknowledgement has been received; problem will be fixed in near future. It was agreed that the next edition of CCN would be in colour.

- g. Community Hall IT reported that she had attended the Community Hall AGM during which a new Constitution was agreed, arrangements for the interior for the building to be repainted were in hand, Insurers were dealing with accident to Youth Worker, Treasurer (Antony Jones) resigned, (replacement required) and hire charge for hall will be increased. A Christmas Fair will be held in the Community Hall on Sat 5 December 09 (2-4 pm).

Item 12 Agenda items for next meeting

- a. Clerks pay
- b. Quote for security guards. (AB to lead)
- c. Playgroup – outdoor area (Tina Pritchard)
- d. Quote for fencing in Roman Park (JB to lead)

Item 13 Any other business

- a. The Chairman requested that the Parish Council is well represented at the Remembrance Service in Credenhill. **Clks Note:** 6 parish councillors, District Councillor and Clk attended the service.
- b. The Chairman reported that Mr Craig Stanton had been recruited to fill the post of Village Handyman with effect from 22 Oct 09. Following a proposal by DP seconded by IT it was **resolved** that a sum of up to £600 be allocated from Parish Funds for the purchase of an "Orderly Barrow" for use by Mr Stanton. **Clks Note:** Contract raised and signed on 22 Oct 09, orderly barrow ordered 22 Oct 09, delivered 26 Oct 09.
- c. It was suggested that it would be a good idea to have a logo for Credenhil parish Council, a suitable entry to be placed in this month's edition of the CCN to ask for ideas from Parishioners. (**Action CL**)
- d. JD gave an update on the proposed allotment patch at Stretton Sugwas, he indicated that some parishioners had shown an interest but no firm arrangements were available as yet.

Item 14 Date of Next Meeting

18 Nov 09

The chairman closed the meeting at 9.00pm

Original signed

A ROUND
Chairman
18 Nov 09

Distribution: All councillors, Cllr Matthews. Clk (for Minute folder), Parish Website