

**MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL  
HELD IN THE YOUTH AND RESOURCE CENTRE ON 15 JUL 09 AT 7.30 PM**



**Present:**

Mr A Round (AR) (Chairman) Mrs D Daw (DD) Vice Chairman  
Mr J Beavan, (JB) Mrs Carol Lloyd (CL) Mrs D Pullen (DP) Mr R Shutt,(RS) Mr A Slater (AS) (IT) (Parish Councillors)

**In attendance**

Mr Bob Matthews	District Councillor
CSO Dean Wall	West Mercia Police
Ms D White	Red Cross
3 Members of the Public	
Mr C Lippett BEM	(Clk)

**Item 1 Apologies/Disclosure of Interests**

- a. Apologies Mrs I Thomson, Mr A Button and Mr J Daw
- b. Disclosures of Interest Mr Shutt, (Social Club)

**Item 2 Visiting Speakers**

- a. West Mercia Police (WMP)

1. The following incidents were reported:

- (1) Between the 18th & 23rd of June, a local farm in the Credenhill area had criminal damage to an outer door. The door had been kicked and splintered.
- (2) A White ornamental Duck has been stolen from a house in Waterside, this occurred between 11th & 12 July.
- (3) Unknown offenders have stolen a Birdscarer and battery from a farm in Credenhill. This occurred on the night of 02 July.

2. The following points were raised concerning Police matters. .

- (1) The Clk advised that PC Epton was gathering evidence with a view to making the Roman Park an alcohol free zone. Cllr Matthews said he would consult Hereford County Council (HCC) about this.
- (2) The Chairman reported that people (possibly of Romany origins) were using the Roman Park as a venue for gambling activities. The Clk offered to keep the police informed if any further activities were observed.
- (3) Mr Richardson (Parishioner) informed CSO Wall about areas in Credenhill Woods where he knows drinking was taking place.
- (4) The Chairman asked for extra vigilance by the police during the forthcoming school holidays.

- b. District Councillor Bob Matthews. Provided information on the following :

1. The Chief Executive of (HCC) will be visiting the area on Monday 20 Jul 09. **Clks Note**. JB and the Clk attended.
2. HCC are making arrangements to cut the grass on the corner of Mill Lane and Station Road. Considered to be a road safety hazard. **Clks Note** Cut 20 Jul 09
3. Following a fall by a local resident, HCC have agreed to bring forward the resurfacing work planned for Mill Close, Cllr Matthews Indicated that this was likely to be completed within the next 6-7 weeks.
4. Reported on the processing of the planning application for the Cattle Market on the Roman Road. He mentioned concerns about costs, the need for extensive landscaping and practical access points, traffic control, good signage, speed limits and footpaths.
5. The following points were raised during this element of the meeting:
  - (1) CL asked if the drain outside the village school could be cleared, it is unable to cope with large volumes of water.

(2) RS proposed a vote of thanks for Cllr Matthews for obtaining funding for the Roman Park project, seconded by AR. Carried.

(3) Mr Richardson thanked Cllr Matthews for answering all his emails.

c. Village Warden Scheme. Ms Dee White of the Red Cross provided an outline of the village warden scheme including its purpose, history and future development. There was some uncertainty about funding for any parishes joining the scheme in the future and it was suggested that the village warden might need to be funded from the Parish precept, in view of the size of the Parish, Cllr Matthews agreed to make enquires to see if a Credenhill Warden could be funded by HCC. The council are interested in the scheme but require further information, it was agreed that the Clk was to produce a résumé of significant information (in conjunction with Ms White), contact other Parish Clerks for their views on the scheme and report at the next Parish Meeting in September for a decision to be made. **Clks note:** Included in agenda for Parish Meeting on 16 Sep 09.

### Item 3 Public Questions

Mr Richardson outlined a trail of correspondence he had entered into with HCC regarding the provision of a 20mph speed limit on roads in the immediate vicinity of the village school. The latest email from HCC indicated that the school would be considered for addition to the waiting list next year. Mr Richardson, Cllr Matthews and the Parish Council were under the impression that we were already on the waiting list. It was agreed that we would send a note to HCC to register our disappointment with the information provided and that the matter would be raised during the visit of the HCC Chief Executive to the Parish on Monday 20 Jul 09. **Clks Note** Email sent 16 Jul 09, matter brought to the attention of the Chief executive by Cllr Matthews.

### Item 4 Minutes of Previous Minutes

Following a proposal by DD seconded by RS, it was **resolved** that the minutes for the meeting on 17 Jun 09 are accepted as a true and accurate record of the proceedings.

### Item 5 Matters arising from Previous Minutes.

Item 8 Review of Playgroup Rent. The Clk had produced a draft tenancy agreement which he had distributed to the Chairman and Mrs Daw. This tenancy agreement was available for councillors to peruse after the meeting. JB asked that he is provided with an electronic copy of the agreement **Clks Note** done. Providing no objections are forthcoming the Clk is to arrange for the agreement to be signed and a copy placed in the parish archives. **Clks Note:** done

### Item 6 Financial report

a. Following a proposal by JB seconded by CL it was **resolved** that the following payments are paid from parish funds:

<u>Payee</u>	<u>Service Provided</u>	<u>Amount</u>
E Harrison	Litter picking 18 Feb – 18 Jun	£672
PIP Printing	CCN production	£216.19
PIP Printing	CCN production	£226.50
R Rose	Grass Cutting	£300.00
C Lippett	Parish Clerk	£290.37
Community Hall	6 Month Electricity consumption Youth Centre	£401.00
4 Seasons Ground Care	Weed treatment, village streets and Roman Park (also includes hedge trimming and strimming)	£818.70
	<b>Total</b>	<b>£2924.76</b>

b. The following income has been received since the last meeting :

£330 Playgroup rent  
£48 CCN Adverts

### Item 7 – Correspondence received since last meeting

a. Horse waste A letter had been received from Tara Lewis (9 year old) complaining about the horse mess on the ground and asking that we employ a special cleaner to clear up the mess. HCC confirmed that there are no by-laws regarding the clearing of horse manure on highways, they are classed as farm animals and therefore do not have to be cleared up after. The waste also causes no harm to humans, unlike dog waste. It was decided that the letter would be published in the CCN and that Tara would be congratulated on her initiative and concern for the community. **Clks Note.** Article for CCN submitted 16 Jul 09

b. Flood Alleviation Plan ERS Management had sent a letter to the Parish Council (as landowners) indicating that the planning application for the Credenhill element of the scheme would be submitted to HCC during the week commencing 20 Jul 09 . There was some concern that the points raised during a meeting with ESG on 3 Jun (attended by AB and JB) had not yet been addressed and finalised. The Clk was to make contact with Mr Gerrard Williams (ESG) urgently to confirm the current situation. **Clks Note.** Gerrard Williams contacted 16 Jul 09. he has confirmed that letter concerning points raised during the

meeting is currently being drafted and should be with us soon, our requirements are being considered. Letter from ESG received 20 Jul 09

- c. Allotments A letter had been received from the Hon Sec of Hereford Allotment and Leisure Gardeners' Society Ltd (HALG) seeking our possible interest in the development of land at Stretton Sugwas for allotments. JD has been nominated as our representative for this project. **Clks Note** Reply to HALG sent 16 Jul 09
- d. Draft Options Rural Section Hierarchy This document has been produced by HCC and distributed to all Parish Councils who are requested to make any observations by Mid Aug 09. The document was given to AS (our planning specialist) who was asked to read it and if necessary pass any observations on to the Clk for onward transmission to HCC. **Clks Note**; No observations raised.

### **Item 8 – Playgroup**

Nothing to report

### **Item 9 BMX project update**

The Chairman gave an update of the BMX project, he indicated that he had received written support from West Mercia Police and had arranged a visit to the Taste for Adventure Centre to discuss the project with Mr Stokes. Cllr Matthews suggested that the Chairman contacts Fran White of HCC to enquire if any funds are available for the project, it was also suggested that an article be placed in the CCN regarding the intention of providing a BMX track in the Roman Park. **Clks Notes** Article placed in CCN 16 Jul 09, Chairman contacting Fran White

### **Item 10 Parish Representative on Community Hall Committee.**

IT had volunteered to represent the Parish Council at Community Hall Meetings. DD will provide IT with meeting dates

### **Item 11 Working Group Reports.**

- a. Roman Park
  - 1. JB reported that the Mr Sweetman has completed the levelling at the base of the new fence. The invoice will be received shortly, expenditure authorised at previous meeting.
  - 2. The Clk suggested that in order to combat the litter problems in the park a total of 4 new suitable litter bins are purchased and installed alongside the 3 bench seats and one behind the coal merchants. Following a proposal by JB seconded by CL it was **resolved** that the Clk arranges to purchase 4 green litter Ecobins from BROXAP. (Cost (exclusive of VAT) Bins £ 249 each, Fixing kits £9.95, Carriage £39). **Clks Note**: Order placed 17 Jul 09, bins delivered 21 Aug 09.
- b. Footpaths Nothing to report.
- c. Lease. The social club will be holding their AGM on Sunday 2 Aug 09 where their lease will be discussed.
- d. Planning No applications since last meeting. In response to a question asked by AS, the Clk stated that a reply from HCC regarding the noise and odour from the extraction system of the newly opened chip shop had been received. **Clks Note** A further letter had been received indicating that the site had been visited by the environmental health department and that the planning requirements for the extraction system had been examined and with adjustments met the criteria.
- e. ESG See item 7 (Correspondence received since last meeting)
- f. Website and CCN
  - 1. CL reported that the website is now being developed; the Clk is in the process of putting copies of parish minutes and agendas in the documents directory of the website. Council members were asked to look at the site and come up with some ideas to improve the content. Mr Richardson recorded his thanks for the availability and content of the website which he considers is a great improvement to previous arrangements for the dissemination of parish information.
  - 2. CL asked for contributions to CCN. **Clks Note** Articles on the BMX track and the Roman Park play facilities submitted 16 Jul 09.

### **Item 12 Agenda items for next meeting**

Village Warden Scheme (Clk to lead)

### **Item 13 Any other business**

- a. The Clk reported that the trees behind the Social club and Community Hall require to be pruned, additionally the chain link fence behind the social club requires repair. Clk to obtain quotes for work **Clks Note:** Done
- b. The Clk informed the meeting that Mr Richardson would like it to be known that he was not the person (name not disclosed) who was critical of the parish council as recorded in the minutes of the Parish Meeting on 13 May 09 (Item 11 – Any other Business)
- c. DD reported that the fete on 12 July 09 was very successful

### **Item 14 Date of Next Meeting**

16 Sep 09

The chairman closed the meeting at 9.30pm

***Original signed***

**A ROUND**  
Chairman  
16 Sep 09

**Distribution:** All councillors, Cllr Matthews. Clk (for Minute folder), Parish Website