

# CREDENHILL PARISH COUNCIL

## MINUTES OF ANNUAL PARISH MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 18 JUN 08 AT 7 PM

	Name	Appointment
Present	Mr A Round (AR)	Chairman of the Parish Council
	Mrs D Daw (DD)	Vice Chairman of the Parish Council
	Mrs C Lloyd (CL)	]
	Mrs D Pullen (DP)	] Parish Councillors
	Mr R Shutt (RS)	]
	Mrs I Thomson (IT)	]
In attendance	Mr Matthews	District Councillor
	Mr C Lippett (Clk)	Parish Clk
Apologies	Mr A Button (AB)	Parish Councillor
	Mr J Daw (JD)	Parish Councillor

Item	Discussion and Decisions	Action
1 Election of Chairman	a. Proposed by CL and seconded by RS that Andrew Ronald Round continues as Chairman. Carried  b. Proposed by DP and seconded by IT that Dawn Daw, continues as Vice Chairman. Carried	
2 Election of Representatives for Working Groups.	Details are shown on the attachment to these minutes (including a brief description of the duties involved for each Working Group).	

The Meeting was closed at 7.20 pm

*Original Signed*

**A ROUND**

Chairman

**Date: 16 Jul 08**

**Attachments: Election of Representatives for Working Groups (Agenda Item 2)**

**Distribution:**

**Parish Council:**

Mr A Round  
Mrs D Daw  
Mr J Beavan  
Mrs C Lloyd  
Mr A Button  
Mr J Daw  
Mrs D Pullen  
Mr R Shutt  
Mr A Slater  
Mrs I Thompson  
Parish Clk (for minute folder)

**External**

Cllr Matthews

### Election of Representatives for Working Groups (Agenda Item 2)

Working Group	New Incumbents Jun 08 – Jun 09	Proposer	Seconded	Carried	Brief description of duties
Financial	John Beavan Adam Button Andrew Slater	AS	IT	Yes	The Finance Committee is responsible for regulating and controlling the finances of the council. In this capacity, the Finance Committee shall have the responsibility for approving new and implementing changes to existing procedures relating to the financial administration of the Parish.
Roman Park	Dorothy Pullen Adam Button Irene Thomson	RS	CL	Yes	Overall responsibility for the provision of the facility as a village amenity. Undertake regular inspections (at least once a month). Report any repairs that are required to Parish Clerk. Monitor the frequency and effectiveness of grass cutting. Liaise with village handyman to ensure that area is kept litter free Compile and put forward proposals for improving facility.
Lease	John Beavan Adam Button	CL	DP	Yes	Keep in overview of the contents and accuracy of the leases for the Community Hall and Social Club, to liaise/contact professional bodies (Solicitors) etc to represent the views of the Parish Council
Planning	Andrew Slater Jeremy Daw	IS	DP	Yes	To analyse and investigate planning applications concerning Credenhill. Report results of investigations at Parish Council Meetings. Formulate the Parish Councils written comments for each planning application (for approval by the council)
HALC/NALC	John Beavan Roger Shutt	CL	DD	Yes	To keep an overview of HALC/NALC activity and to attend meetings to represent the Parish Council.
Footpaths	Jeremy Daw Roger Shutt	DD	IT	Yes	Maintain records of footpaths and right of way within parish, Contacting Hereford County Council and land owners as required. Regularly inspect parish footpaths. (clear obstructions, ensure stiles/gates in safe condition) A strimmer is provided for use by the footpaths officer.

It was agreed that the requirement for a working group to cover the activity of the Community Hall would be reviewed in 6 months time (Dec 08) – added to Parish Diary.

**CIks Note:** There are currently 3 working groups formed for specific projects, these are ESG (JD and AB), Phase 2 of Roman Park improvement (AB and IT) and Station road speed/weight restrictions (JD and DD)