

# **MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 26 JUNE 2013**



*Credenhill Parish Council*

**Present:** Mr J Davies (JPD- vice Chair)

Mr J Beavan (JB), Mr A Slater (AS), Mr R Rose (RR), Mrs D Pullen (DP), Mr J Dover (JDD), Mr B Harris (BH), Mr J Spreckley (JS). (Parish Councillors)

## **In Attendance**

Mr B Matthews (BM) - District councillor

Mrs J Everall (clk) - Parish clerk

2 members of the public.

JPD (Vice chairman) opened the meeting

## **Item 1 Election of chairman/ co option of members.**

J Dover indicated that he was willing to fill the post of Chairman, no other nominations were forthcoming. Following a proposal by DP seconded by JS it was resolved that J Dover is elected to fill the position of Chairman of Credenhill Parish Council. Clk note file declaration. Done.

Co opted members- The clk introduced Mr. Adrian Eastick and Mr. Phillip Lewis as both wished to be co-opted onto the parish council.

Clk note: liaise with Mr Eastick and Mr Lewis to ensure all documents are completed and returned to the electoral office.

Mr Dover thanked the members for their support and continued to chair the meeting.

## **Item 2 Apologies/Disclosure of Interests**

A Apologies – Mr A French (AF), Mr P Burrige (PB),

B Disclosures of interest – JS- neighbourhood planning. JDD- Roman park boundary

## **Item 3 Visiting Speaker**

A District Councillor **Bob Matthews:**

- Discussed complaints received by both himself and the clk regarding the grass verges. BM has constantly chased HC to rectify the situation.
- Reported that a speeding camera has been set up in Swainshill.
- Has recently held a meeting at Waterside to look at removing the bollards. However, these are privately owned and not all locals are in favour. Another option that BM will look into is to alter the surface to hard standing at the bottom of the cul de sac.
- Informed the PC the resurfacing work on Station Road is scheduled shortly.
- Reported the core strategy is proceeding.
- AS raised a correspondence from Mr. P. Griffiths regarding a possible housing development on Cross Farm. The parish council refused to comment until plans have been received and viewed. Clk note: Inform Mr. Griffiths. Done 4/7

## **B Police report. The clk read out the following:**

On Friday 10/05/13 a drugs warrant was executed in Credenhill by West Mercia officers. No persons were present at the property so Officers forced entry, a search was conducted and miscellaneous items linked to cannabis were located on the premise along with 10 mature cannabis plants. The owner of the property was arrested, interviewed and following an admission was released on bail.

Between Sun 19/05/2013 10:30 and Sun 19/05/2013 17:40 Offenders have entered the front garden of the victim's home, which is easily accessed from the pavement. They have approached a pedal cycle which was lying in the front garden unsecured and removed the cycle from the garden. This occurred in the Credenhill area.

Criminal damage to a vehicle was reported between Mon 20/05/2013 18:00 and Tue 21/05/2013 06:00. The damage occurred to a farm tractor that works in the Credenhill parish area. After being looked at by a mechanic the victim has reported unknown offenders have put sand in the fuel tank.

PC James also wrote to the parish council explaining why there has been no police attendance at a parish council meeting for some time. Clk note: write to Nick Semper request police attend next meeting. Done 4/7

## **Item 4 Public Questions** – 2 in attendance.

Members of the public were concerned by an apparent lack of police presence in Credenhill. See police report above.

Fun Day – clk to check if insurance covers event and report to Mr. Bachelor. Email sent 2/4 advice received.

## **Item 5 Confirmation of Previous Minutes**

Following a proposal by DP seconded JPD by it was **resolved** that the minutes for the meeting on 15<sup>th</sup> May 2013 are accepted as a true record of the proceedings.

## **Item 6 Business arising from Previous Minutes (Clk to lead)**

- a. Pavement sweep. - Completed wc 17<sup>th</sup> June.
- b. Graffiti – ongoing.
- c. Post Office. – No further information.
- d. Football contracts – clk has forwarded the documents to each team. The Clk has also received a request for an under 13's team to use Roman Park. Clk to check price for children's teams. Price confirmed at £25. Contacted interested team.
- e. HBOS shares – clk reported a cheque for £100 has now been received from Mr. Round. Banked.
- f. Roman Park entrance– Mr Round has spoken to the owner on behalf of the PC. Waiting for a reply.

- g. Rospa – The inspector visited Roman Park on the 18<sup>th</sup> June. They told the clk that weed killer does not need to be applied over the black matting. He also pointed out several bolts that have been removed from the play equipment. The clk contacted the police (incident number 290s210613) and Kompan to order new bolts. CLK note: Add to CCN report. Done

#### **Item 7 FINANCIAL INFORMATION:**

##### **Payments June 2013**

<b>Supplier</b>	<b>Total</b>	<b>account balance</b>	<b>Date</b>
Pip printing June CCN chq.	438.12		
C Powell - Litter £242/ cleaning £18 /handyman £16. May	276		
J Overall- 35 hours + £7 phone/ broadband allowance + 12.6 hrs holiday @ £10 per hrs 1st - 31st May Chq	483		
R Weston - grass cutting Apr/May	650		
Water bill for social club 3rd July2012- 31st March 2013	426.89		
sulo bins quarterly	105.3		
Rees insurance 2013-14	1403.36		
Hfd Fire protection service. Lights/alarms check	96		
welsh water – RP. Direct Debit	59		
British gas - RP electric direct debit	30	126.43	12-Jun
British gas - preschool gas direct debit	80		
British gas - car park lights	20	56.87	12-Jun
British gas - preschool electric direct debit	100	284.85	12-Jun
<b>Total for month</b>	<b>4167.67</b>		

##### **Receipts (During may 2013)**

<b>Credit From</b>	<b>amount</b>
CCN adverts	99
Imagination station April	1339.8
Football fees	50
<b>Total receipts for Month</b>	<b>1,488.80</b>

<b>Debtors</b>	<b>amount</b>
<b>total outstanding payments</b>	

##### **Petty Cash payments May 2013**

<b>Paid to / Purchase</b>	<b>total</b>
Tesco bin bags	3.45
one stop stamps	3.60
ads ink cartridge	12.97
<b>Total</b>	<b>20.02</b>

**Current bank balance 30/5/13 - £22,674.64**

Following a proposal by JDD seconded by RR it was **resolved** that the above payments are paid from the parish funds. Clk also reported the accounts are now with the external auditor and thanked Mr. Norman for completing the internal audit. The clk was instructed to look at the utilities and gave details of a new contact which would make a saving. Clk note: arrange contract. done 2/7. Contract 5.7p per unit no standing charge (currently 54p per day)3 year contract. Duel fuel and direct debit discounts applied. Done 2/7. Read meter. Done. send invoice to social club and hall ref lights.

#### **Item 8 Grants and funding**

Clk and JDD attended a recent funding event. Ongoing. Clk note Contact Adam Button. Done 2/7

#### **Item 9 Boundary on Roman Park**

BH met with the owners of **Bridge Villa** and confirmed the fence to the rear of the coal yard is the correct boundary. BH suggested the PC remove the unsafe fence but leave the posts behind and the owners arrange for a replacement fence to be installed. Regarding the side fence, there is no proof either way of ownership as the plans are not conclusive. BH suggested the green fence remain and the owners are reminded the fence belongs to the PC. The chairman requested a copy of the ownership of the rear fence be placed onto parish records for future reference.

Clk note: write to owners, asking for copy and the PC's intention to remove the fence. Done.

A discussion took place regarding the rest of the fencing around Roman Park without conclusion. A meeting will be held on 17<sup>th</sup> July at 7pm at Roman Park all members should be in attendance.

**Item 10 Neighbourhood planning (clk to lead) the** clk and AS held a meeting with Sam Banks (Neighbourhood planning officer) to discuss the way forward. She suggested the PC look to Eardisley pc that has completed a resident's survey. Clk note: prepare leaflet after consulting AS and JS. Ongoing.

**Item 11 Lockable bin**

Price obtained for lockable bin for PC use is £45. RR proposed the PC accept this quote JDD seconded this action.

Clk note: send email to HC. Done 4/7

**Item 12 -Business arising from correspondence received since last meeting. (Clk to lead):**

St Michaels Hospice – asking for volunteers to Marshall an event on the 21<sup>st</sup> July.

Glebe Close- A resident has requested vehicle access across Roman Park for home improvements. Access denied. Clk note: contact resident. Done.

Grass verge complaints – Covered under item 3a.

**Item 13 - Reports (updates) concerning the working groups within the Parish council**

A .Finance - (D Dover/ J Beavan/ A Slater/ R Rose) clk reported that AS and JDD have both agreed to be signatories on the parish account.

b. Roman Park – (AE) Adrian Eastick agreed to be the representative for Roman Park. Clk note arrange update meeting. Done 2/7

c. Footpaths - (P Burridge) none

d. Planning - (A Slater/B Harris) PC has received a planning application for Midsummer Barn with variations of conditions. Clk note: inform planning department PC has no comments. Done 4/7. As also referred back to 3 Ecroyd Park which was granted with conditions and Cross Barns which was refused planning permission.

e. Flood Alleviation Scheme - (J Spreckley/ J Beavan/ J Daw/ R Rose) – Andrew Lyke sent a report stating HC are still offering the settlement as previously discussed. A vote was taken. It was **resolved** the parish council accept the offer of £12,000. Clk note: inform Andrew Lyke. Done 27/6/13.

E .Website/CCN - (no representative) Clk to place advertisement for website

f. Community Hall - (A French) – None.

g. Schools (J Davies) – JPD to speak to school and nursery reference parking on yellow lines.

h. Shops/Businesses - (D Pullen) DP recently arranged a litter pick to be completed outside the shops.

**Item 14 - Agenda items for next meeting**

Neighbourhood planning.

Boundary Fence

Grants/Funding update.

**Item 15 - Any other business**

RR requested the clk contact 4seasons and asks them to spray around tree bases.clk note: send request. Done.

RR requested the grass cutter complete the cuts within 2 days. Clk note: send request. Done 2/7.

**Item 16 - Date of Next Meeting. 17 July 2013.**

The Chairman closed the meeting at 9.55pm

Original signed

J Dover (chairman)

Distribution: All Councillors, Cllr Matthews, Clk (for Minute folder), and Parish Website