

CREDENHILL PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 17 JUN 09 AT 7.30 PM

	Name	Appointment
Present	Mr A Round (AR) Mrs D Daw (DD) Mrs Carol Lloyd (CL) Mrs D Pullen (DP) Mr R Shutt,(RS) Mr A Slater (AS) Mrs I Thomson (IT)	Chairman of the Parish Council]] Parish Councillors]
In attendance	Mr Bob Matthews PC Pam Epton , CSO Dean Wall Mr D Woodds Mr C Lippett (Clk) 2 Members of the Public	District Councillor West Mercia Police Komplan Parish Clk

Item	Discussion and Decisions	Action
1 Disclosure of Interests /Apologies	<p>a. <u>Apologies</u> Mr J Beavan and Mr J Daw</p> <p>b. <u>Disclosures of Interest</u> Mrs Thomson and Mr Shutt, (Social Club) Mrs Daw (Playgroup)</p>	
2 Visiting Speakers	<p>a. <u>West Mercia Police (WMP)</u></p> <p>1. The following incidents were reported:</p> <ul style="list-style-type: none"> • Three local youths are now subject to Acceptable Behaviour Contracts. These are youths who have been identified as causing problems in the Mill Lane/Meadow Drive areas of the village. As part of these contracts, the youths have to comply with a number of rules – i.e., not to play ball games in Mill Lane/Meadow Drive, to be indoors at a certain time, not to consume alcohol in a public place and not to be in possession of alcohol in a public place. • Three youths have been identified as being responsible for spraying graffiti on a wall near to the shop area. These youths were from Bishopstone, Burghill and Credenhill. The views of the victim were to have the graffiti cleaned off the wall, so the boys were made to do this on Wednesday 17th June. <p>2. In response to an issue raised by IT about residents phoning the Police and being told that 'we' are too busy to attend. The WMP computer system contained the following reports from local residents.</p> <ul style="list-style-type: none"> • 26th May – a resident from Waterside reported youths acting in an anti social manner – Police attended and all youths were given strong words of advice. Later the same night, a resident of Oak Road rang to report a similar incident. Police attended again and the same youths were located in Oak Road – they were given exclusion orders to vacate the area and not permitted to return until the following day. • 30th May – a resident from Glebe Close reported noisy youths drinking and breaking glass in Roman Park. These youths were dealt with by MDP, so it is possible that the person was told that West Mercia couldn't attend, but that doesn't necessarily mean that no Police attend. WMP get a lot of support from the MDP <p>Note: Cllr Matthews requested that a letter from Chf Inspector Semper is sent to the Chairman and himself regarding the inability of WMP to attend incidents of this nature Clks Note: Chf Inspector Semper has visited both the Chairman and Mr Matthews</p> <p>3. In response to a complaint from Mrs Patrick about youths on bikes on the junction of Mill Lane and Station Road. She reported this incident when it happened and colleagues attended. All of the youths were spoken to and given words of advice.</p> <p>4. A colleague from the Road Policing Team conducted Speed Enforcement in Station Road in recent weeks and he issued a warning to one driver for speeding and had one seat belt offence. He concluded that there was not a major problem with speeding traffic in Credenhill.</p> <p>5. WMP will provide a letter of support for BMX project and playpark improvements in the Roman Park.</p>	

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	<p>6. The chairman stated that the problem with young people drinking in the Roman Park continues and suggested that alcohol is possibly being provided from local retailers. He requested that the Roman Park is designated as a “hotspot” (particularly on the weekends) and that more visits by WMP are undertaken to suppress this unsocial activity.</p> <p>7. In response to a question by AS, CSO Dean Wall explained how the ASBO procedure is intended to work.</p> <p>b. <u>Mr Bob Matthews- District Councillor</u> Covered the following points:</p> <ul style="list-style-type: none"> • He delivered “dog fouling” signs for display around the village. These will be retained by the Clk for positioning and fitting, when required. • There is a 2 weeks delay in the cattle market planning application. Mentioned the recent presentation at Stretton Sugwas School. • He has found the original documentation where HCC undertook to provide suitable footpaths/cycle paths with the introduction of the Cattle Market at Stretton Sugwas. • Following a complaint made by a parishioner, he had notified HCC about overgrown grass and hedges on the junction of Station Road and Mill Lane being considered as a potential a road safety hazard. • Restrictions on 106 payments would be lifted at the end of the year. • Hendon Drive road improvements, agreed by HCC. Should be completed soon. • Requested that Mr Carwardine (Stirling Lines) be invited to the September parish meeting (Clk to arrange). Clks Note Email sent 7 Jul 09, response received, will attend <p>c. <u>Roman Park Improvements</u> AB outlined the current situation regarding the design of the 8-13 play area and explained that an invite had been extended to Mr Godfrey Tobin (HCC) and Mr Will Edwards (CVYS) to attend the meeting tonight so that observations on the existing plans could be discussed and plans confirmed. For this purpose Mr Woodds of Komplan had travelled a considerable distance to attend the meeting and was intending taking the finalised plans away with him to start planning the work. Unfortunately, neither Mr Godfrey or Mr Edwards attended the meeting, apologies were received from Mr Edwards on the late afternoon prior to the meeting, nothing was heard from Mr Godfrey. AB expressed his disappointment regarding the way in which this project was being taken forward, he was particularly concerned that he had not been invited to the consultation with young schoolchildren and showed surprise at the comments in the consultation report and those made by Play England regarding design characteristics, he was also concerned about the input made by CSO Dean Wall of which he had no knowledge. . The council agreed that this was a most unsatisfactory state of affairs, it was agreed that Cllr Matthews would convey to HCC the disappointment of the parish council (and in particular the project officer) in the way this project was being progressed. It was also agreed that arrangements are made for a meeting to be re-convened as soon as possible to be attended by all interested agencies so that apparent problems and misunderstandings can be overcome and the project moved forward. The Chairman apologised to Mr Woodd for his wasted journey who declined the offer to pay his travel expenses. Clks Note AB had arranged another meeting with the agencies concerned and the final design plans were now agreed. Further update. Written authority had now been received from Hereford County Council awarding a grant of £39,000 for the project. A formal purchase order was submitted to Komplan (and accepted) on Friday 3 Jul 09.</p> <p>d. On conclusion of this agenda item, the Chairman thanked all visiting speakers for their inputs into the meeting.</p>	
3	<p>a. Mrs Slater owns a property directly to the rear of the newly opened chip shop. Along with the parish council she wrote on several occasions to the HCC planning office expressing her concern about the noise and smells that would be generated by such a business. After appeal, planning permission was eventually given and assurance was provided that that the requirements published by DEFRA on the Control of Odour and</p>	

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Public questions	Noise from Commercial Kitchen Exhaust systems would be complied with. Mrs Slater has complained that the noise level from the installed extractor fan is excessive and also questions whether the extractor fan has been properly tested as it was only installed 2 days before the chip shop was opened. She also complains that that the smell of cooked produce and fat is unbearable and affected her lifestyle quite considerably. The council sympathised with Mrs Slater and agreed to write a letter from the Parish Council to Mr Mike Willmont of HCC registering and supporting the complaint made by Mrs Slater. Clks Note. Letter sent 22 Jun 09, interim response received on 2 Jul 09, further letter from HCC to follow..																									
4 Minutes of previous meeting	Following a proposal by DD seconded by IT was resolved that the minutes for the meeting on 13 May 09 are accepted as a true and accurate record of the proceedings.																									
Explanatory Note Agenda item 5 (Matters arising) covers all the outstanding actions from previous minutes, they will continue to be included until the required action is completed and closed.																										
5 Matters Arising	There no matters arising																									
6 Financial Matters	<p>a. The Clk reported that the accounts for the period 1 Apr 08 to 31 Mar 09 had been submitted for internal audit.</p> <p>b. The Clk requested that the following bills are authorized for payment from parish funds:</p> <table border="0" data-bbox="365 699 1177 846"> <thead> <tr> <th><u>Payee</u></th> <th><u>Service Provided</u></th> <th><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>R Rose</td> <td>Grass cutting</td> <td>£300</td> </tr> <tr> <td>T Baldwin</td> <td>Repairs to Community Hall and Roman Park Stile</td> <td>£610</td> </tr> <tr> <td>C Lippett</td> <td>Parish Clerk</td> <td>£279.85</td> </tr> <tr> <td>Parish Websites</td> <td>Provision of Parish Website</td> <td>£450.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>£1639.85</td> </tr> </tbody> </table> <p>Following a proposal by AS seconded by IT it was resolved that the invoices listed above are paid from Parish Funds Cheques to be issued. Clks Note: All cheques raised and delivered/posted.</p> <p>c. The following income has been received since the last meeting :</p> <table border="0" data-bbox="381 1035 1226 1119"> <tbody> <tr> <td>Donation from West Mercia Police (For Roman Park improvements)</td> <td style="text-align: right;">£6,032</td> </tr> <tr> <td>(Our thanks to Cllr Matthews for obtaining these funds)</td> <td></td> </tr> <tr> <td>Playschool rent</td> <td style="text-align: right;">£330.</td> </tr> </tbody> </table>	<u>Payee</u>	<u>Service Provided</u>	<u>Amount</u>	R Rose	Grass cutting	£300	T Baldwin	Repairs to Community Hall and Roman Park Stile	£610	C Lippett	Parish Clerk	£279.85	Parish Websites	Provision of Parish Website	£450.00	Total		£1639.85	Donation from West Mercia Police (For Roman Park improvements)	£6,032	(Our thanks to Cllr Matthews for obtaining these funds)		Playschool rent	£330.	
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8 Review of Playgroup rent	<p>a. The debate was led by AS who provided an analysis sheet showing expenditure and income since the playgroup had occupied the building, this indicated that with the existing hire charge of £4 an hour, after payment of utility and fire prevention charges, the Parish would still make a considerable profit over a 12 month period for a building which had previously been empty for two and half years with little prospect of it being used on a full time basis by any other organisation.</p> <p>b. There was a frank exchange of views on the purpose and funding of the building as a youth activity centre when it was first built. Whilst the building was originally used as a youth centre, the Chairman explained that over the year's it became evident that it was not ideally suited for such an activity and with the resignation of the youth club workers and the lack of volunteers, the youth club was terminated and equipment disposed of. In the future it would not be practical for the youth club to share the building with the playgroup as moving and storage of equipment would present a problem. It was also considered that the use of the community centre as a meeting place for youths is far more appropriate for the activities arranged by the Hereford Council youth workers.</p> <p>c. As the building is a parish amenity it was suggested that the building could be hired by various organisations provided that it would be practical to encompass the activities intended.</p> <p>d. It was also suggested that a document be drawn up outlining the conditions of the occupancy of the building by the playgroup and that the rent is reviewed every 12 months at the end of the financial year</p> <p>Following a proposal by AS, seconded by RS, it was resolved that :</p> <ol style="list-style-type: none"> 1. The hire charge remains at £4 an hour for the remainder of the financial year. 2. An occupancy document is drawn up and presented at the next meeting. 3. The hire charge is reviewed every 12 months (at the end of the financial year) 4. The building is made available for hire provided that it would be practical to encompass the activities intended. <p>Clks Note. A vote took place, there were 6 for the proposal and one councilor was against item 1 of the resolution. DD did not vote and left the room when the debate was ongoing.</p>	Clk
9 Community Hall	The Chairman conducted a guided tour of the building to give parish councillors an opportunity to view the facilities and maintenance of the building. Improvements/repairs funded by the parish council were also pointed out.	
10 Content of CCN	It was agreed that any article produced by the parish council would appear on the first couple of pages of the CCN.	
11 BMX track	The Chairman explained the thinking behind the building of a BMX track in the Roman Park; he had already completed a considerable amount of research into this project which it was intended to be funded from donations and grants, several enquiries had already been initiated and some funds were already pledged. The council agreed that this was a most worthwhile project which would benefit the youngsters in the village and collectively supported the initiative. The Chairman agreed to provide more detailed information on the project at the next meeting. Clks note Agenda item at next meeting	
12 Reports (Updated every meeting)	<p>a. <u>Roman Park</u>. See item 2c.</p> <p>b. <u>Footpaths</u> Nothing of significance to report.</p> <p>c. <u>Lease</u> Social Club will be holding AGM on 19 Jul during which lease will be discussed.</p> <p>d. <u>ESG</u>. AB reported that he and JB attended a meeting with Gerrard Williams recently. Letter awaited from ESG covering the points raised during the meeting.</p> <p>e. <u>Planning</u> AS reported that the following 2 new planning applications had been received since the last meeting and that he considered there was no reason for the parish council to make any comments. Erection of building in Stirling lines (MOD) Extension 15 Meadow Drive</p> <p>f. <u>Website/CCN</u> CL reported that the website was up and running. Work was in hand to improve and add to the contents of the website.</p>	

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13 Agenda items for next meeting	a. Visit by Red Cross Rep to explain Village Warden scheme b. Playgroup (DD to lead) c. BMX project. (AR to lead) d. Parish representative on Community Hall	
14 Any other Parish Business	a. RS gave an update on the Social Club, a new steward had been appointed, the accounts had been audited and cleared, the AGM would be held on 19 Jul 09. b. A request had been received (from the Social Club) for the grass to be cut as near as possible to 1 Aug 09 as a big external function was booked, they also asked if the grass cuttings at the side of the bridge could be removed. Clk to speak to contractor. Clks Note Done c. It was agreed that an extra litter picker would be employed during the summer months to ensure that the Roman Park was kept in a reasonable state of appearance. Clks Note The clk has undertaken this task; the park is visited every 2 days.	
15 Next Meeting	The next meeting will be held on 15 Jul 09	

The chairman closed the meeting at 1030 pm

Original signed

A ROUND
Chairman
15 Jul 09

Distribution: All councillors, Cllr Matthews.