

AGENDA ITEMS (ANNUAL PARISH MEETING-COMMENCING 7 PM)

1. Confirmation of the Previous Minutes of Meetings held on 14 May 08 (Annual Parish Meeting)
2. Chairman's Report (1 Apr 08 to 31 Mar 09))
3. Election of Chairman of the Council (for next 12 months)
4. Chairman's Declaration of acceptance of office
5. Election of Vice Chairman of the Council
6. Appointment of parish working groups.

AGENDA ITEMS (ORDINARY PARISH MEETING)

1. Apologies/Declaration of interest in agenda items.
2. Opportunity for visiting speakers to address council and any public in attendance. Confirmed so far: West Mercia Police, Mr Leon Mullett HCC Youth Worker, District Cllr Bob Matthews
3. Opportunity for public to raise any matters with the council. Confirmed so far: Mr Nelson – Adoption of Sewers in Persimmon Estate.
4. Confirmation of minutes of the meeting held on 15 Apr 09.
5. Business arising from previous meeting (outstanding actions).
6. Financial Overview (Clk to lead)
 - Statement of Accounts
 - HALC/NALC Subscription and Community site water Bill
 - Authorisation of payments from Parish Funds for the following:

| Payee | Service Provided |
|-----------------------|---|
| R Rose | Grass cutting |
| 4 Seasons Ground Care | Weed treatment and strimming – Roman Park and Parish compound |
| Allianz | Insurance |
| T Baldwin | Fire doors/down pipes – Community Hall |
| Fete Committee | Grant for village fete |
| C Lippett | Parish Clerk (2 months) |
| PIP Printing | CCN Production costs |
| Social Club | Contribution to site water bill |
| A Button | Mileage for attending meeting in Kington (playbuilder) |

7. Update on village Fete (Jeremy Daw to lead)
8. Analysis (and discussion) regarding the contents of correspondence received since last meeting (Clk to lead)
9. Reports (updates) concerning the following working groups within the Parish Council:
Roman Park (A Button), HALC/NALC (J Beavan), Footpaths (J Daw),
Lease (J Beavan) Planning (A Slater) and ESG(J Daw and A Button) CCN and Website (C Lloyd)
10. Agenda items for next meeting. No discussion
11. Any other Parish business.
12. Date of next meeting. (Provisionally 17Jun 09).

C LIPPETT BEM (Parish Clerk)

Election of Representatives for Working Groups (Agenda Item 6 Annual Meeting)

| Working Group | Nominations for May 09 – May 10 | Proposed by | Seconded by | Brief description of duties |
|------------------------|--|--------------------|--------------------|---|
| Financial | John Beavan Adam Button Andrew Slater | | | The Finance Committee is responsible for regulating and controlling the finances of the council. In this capacity, the Finance Committee shall have the responsibility for approving new and implementing changes to existing procedures relating to the financial administration of the Parish. |
| Roman Park | Dorothy Pullen Adam Button Andrew Slater | | | Overall responsibility for the provision of the facility as a village amenity. Undertake regular inspections (at least once a month). Report any repairs that are required to Parish Clerk. Monitor the frequency and effectiveness of grass cutting. Liaise with village handyman to ensure that area is kept litter free Compile and put forward proposals for improving facility. |
| Lease | John Beavan Adam Button | | | Keep in overview of the contents and accuracy of the leases for the Community Hall and Social Club, to liaise/contact professional bodies (Solicitors) etc to represent the views of the Parish |
| Planning | Andrew Slater Jeremy Daw | | | To analyse and investigate planning applications concerning Credenhill. Report results of investigations at Parish Council Meetings. Formulate the Parish Councils written comments for each planning application (for approval by the council) |
| HALC/NALC | John Beavan Roger Shutt | | | To keep an overview of HALC/NALC activity and to attend meetings to represent the Parish Council. |
| Footpaths | Jeremy Daw Roger Shutt | | | Maintain records of footpaths and right of way within parish, Contacting Hereford County Council and land owners as required. Regularly inspect parish footpaths. (clear obstructions, ensure stiles/gates in safe condition) A strimmer is provided for use by the footpaths officer |
| CCN and Parish Website | Carol Lloyd | | | Editor of parish magazine (CCN). Act as webmaster for parish website |
| ESG | Adam Button Jeremy Daw | | | Liaison and negotiation with the ESG project team regarding the Flood alleviation scheme and in particular the element of the plan concerns new work on the community site at Credenhill. |