

# CREDENHILL PARISH COUNCIL

## MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 14 MAY 08 AT 7.30 PM

	Name	Appointment
Present	Mr A Round (AR) Mrs D Daw (DD) Mr A Button (AB) Mr J Daw (JD) Mrs C Lloyd (CL) Mr R Shutt (RS) Mrs I Thomson Mr A Slater	Chairman of the Parish Council Vice Chairman of the Parish Council ] ] ] ] Parish Councillors ] ]
In attendance	Mr B Matthews Mr C Lippett (Clk) 2 Members of the Public	District Councillor Parish Clk
Apologies	Mr J Beavan (JB) Mrs D Pullen (DP)	Parish Councillor Parish Councillor

Item	Discussion and Decisions	Action
1 Disclosure of Interests	Dawn Daw (Playgroup) Jeremy Daw (Playgoup) Carol Lloyd (Planning – conversion of old baker shop to chip shop)	
2 Visiting Speakers	Mr Matthews provided information on the following: <ul style="list-style-type: none"> <li>• Junction at Kings Acre – option of traffic lights or roundabout.</li> <li>• Possible one way system – Church road.</li> <li>• Cattle market project delayed for further 5 months.</li> <li>• New architect appointed for the ESG project.</li> <li>• Urged parishioners to report all complaints/incidents to Council and or Police, and keep him informed.</li> <li>• Investigating complaint regarding FOCSA who refused to take rubbish bag because it was “too heavy”.</li> </ul>	
3 Public questions	<p>The meeting was closed prior to this agenda item:</p> <p>a. Mr Rose raised the question of road sweeping (or lack of it) in the village. The last full sweep was 29 July 07 (Private contractor paid for by Parish Council) and a partial sweep (bottom half of Station Road and Glebe Close) was undertaken on 4 April. Clk to email Hereford County Council (CC Mr Matthews) asking for update on situation. During the discussion it became evident that there was not much confidence in the service provided by Hereford County Council regarding services within the village, Mr Matthews suggested we invite the Department Head (Mr Michael Ainge) to one of our meetings so that we could express our concerns. Clk to draft suitable letter for signature by chairman.</p> <p>b. Mr Rose highlighted the danger to children whilst cycling around the frontage and side of Jasmine House. The Chairman appreciated his concern and considered it appropriate to write a letter to Jasmine House owners outlining our concerns. Clk to draft suitable letter for signature by Chairman.</p>	Clk  Clk  Clk

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	<p>c. Mrs Patrick complained of unacceptable youth activity in the village and lack of response to reported phone calls. There was a considerable and wide ranging discussion regarding recent events involving youths. It was agreed that the situation is worrying and the following measures should be undertaken:</p> <ul style="list-style-type: none"> <li>• Letter to Chief Inspector Turner outlining our concerns</li> <li>• AB to attend West Mercia Police meeting in Hereford.</li> <li>• Entry to be put in CCN regarding ball games.</li> <li>• Mr Matthews offered to obtain some “No ball games” signs from Hereford Council.</li> </ul> <p>The meeting was re-opened at this stage. .</p>	<p>Clk AB CL Mr Matthews</p>																																													
<p>4 Minutes of previous meeting</p>	<p>A few minor alterations were made to the minutes after which it was proposed by AB and seconded by IT that they were a true and accurate record. Carried.</p>																																														
<p><b>Explanatory Note</b> <i>Agenda item 5 (Matters arising) covers all the outstanding actions from previous minutes, they will continue to be included until the required action is completed.</i></p>																																															
<p>5 Matters Arising</p>	<p><u>Item 4c. Community Hall Lease</u> JB advised that he had spoken to solicitor, who had been in touch with Beaumont Davies to try and finalise matter. Antony Jones (Hall Committee) had now received a copy of the lease. Progress report at next meeting.</p>	<p>JB</p>																																													
	<p><u>Item 10 Fencing (Parish Compound)</u> To finish off the project. JB proposed that the following additional work is undertaken:</p> <ul style="list-style-type: none"> <li>• The compound is de-stoned, leveled off and grassed where necessary. Mr Sweetman had indicated this would cost approximately £300. JB to liaise with Mr Sweetman to make arrangements to get the work done. Work should be completed by end of May. Report at next meeting.</li> <li>• The entrance gate and fence is repaired. A quote of £450 + vat received from Mr Howard., JB to act as project officer, work should be completed by end of May. Report at Next Meeting.</li> </ul>	<p>JB  JB</p>																																													
	<p><u>Item 6e – Parish Grant and Web Site</u> CL reported that progress was being made on the website, but other priorities (CCN) were more important at the moment. Will ask for help if required. Progress report at next meeting.</p>	<p>CL</p>																																													
	<p><u>Item 7 Footpaths (PROW)</u> JD reported that he has researched the arrangements and proposed that we apply to join the scheme, seconded by CL. Carried. Report at next meeting</p>	<p>JD</p>																																													
<p>6 Financial Matters</p>	<p>a <u>Bank Account</u> The Chairman reported that the balance of the Parish account was £39,071.72.</p> <p>b. <u>Payments (for services provided) from Parish Funds</u> The following invoices were presented at the meeting:</p> <table border="1" data-bbox="360 1637 1254 2029"> <thead> <tr> <th>Payee</th> <th>Service Provided</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Ross Tree Services</td> <td>Planting of quicks – Parish compound</td> <td>£692.07</td> </tr> <tr> <td>R N Sweetman</td> <td>Ground levelling work – Parish compound</td> <td>£399.50</td> </tr> <tr> <td>Ebuyer</td> <td>Lap top and printer for parish use</td> <td>£338.61</td> </tr> <tr> <td>HALC</td> <td>Annual Subscription</td> <td>£327.72</td> </tr> <tr> <td>Allianz Insurance</td> <td>Insurance Policy –Renewal</td> <td>£1,019.19</td> </tr> <tr> <td>A Button</td> <td>Configuration of Laptop for parish use</td> <td>£37.50</td> </tr> <tr> <td>Hacker Young</td> <td>Outstanding invoice for 2007 audit</td> <td>£35.25</td> </tr> <tr> <td>J Verry</td> <td>Repair and service Stihl Brush Cutter</td> <td>£35 .00</td> </tr> <tr> <td>C Lippett</td> <td>Litter picking (Bottom part of village)</td> <td>£140.00</td> </tr> <tr> <td>C Lippett</td> <td>Parish Clk</td> <td>£178.31</td> </tr> <tr> <td>R Rose</td> <td>Grass cutting April 08</td> <td>£300.00</td> </tr> <tr> <td>R Rose</td> <td>Painting of Roman Park gates</td> <td>£106.60</td> </tr> <tr> <td>D Lloyd</td> <td>Litter Picking (Top part of village)</td> <td>£94.00</td> </tr> <tr> <td colspan="2">TOTAL</td> <td>£3703.75</td> </tr> </tbody> </table>	Payee	Service Provided	Amount	Ross Tree Services	Planting of quicks – Parish compound	£692.07	R N Sweetman	Ground levelling work – Parish compound	£399.50	Ebuyer	Lap top and printer for parish use	£338.61	HALC	Annual Subscription	£327.72	Allianz Insurance	Insurance Policy –Renewal	£1,019.19	A Button	Configuration of Laptop for parish use	£37.50	Hacker Young	Outstanding invoice for 2007 audit	£35.25	J Verry	Repair and service Stihl Brush Cutter	£35 .00	C Lippett	Litter picking (Bottom part of village)	£140.00	C Lippett	Parish Clk	£178.31	R Rose	Grass cutting April 08	£300.00	R Rose	Painting of Roman Park gates	£106.60	D Lloyd	Litter Picking (Top part of village)	£94.00	TOTAL		£3703.75	
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	Proposed by AB seconded by JD that the invoices listed above are paid from Parish Funds. Carried. Cheques to be issued	Clk
7 Correspondence Received	<p>All correspondence received since the last meeting was reviewed, the following decisions were made:</p> <ul style="list-style-type: none"> <li>• <u>Road sweeping.</u> A quote had been received from Quick skip for road sweeping the village. Prices are £30 per hour (Minimum 2 Hours) and then £69 plus VAT per tonne (minimum one tonne) to dispose of waste. 2 Days Notice. <b>Decision</b> Proposed by JD and seconded by AS that when we have received information from Hereford County Council regarding their road sweeping schedule, we should arrange for Quickskip to come and complete a road sweep – one off – to determine costs and check value for money. Carried. Clk to arrange.</li> <li>• <u>Flood – Sandbags</u> As part of flood prevention, Hereford Council were prepared to issue sandbags to Parish Councils as required. <b>Decision</b> The Parish Council decided there was no requirement for sandbags within the village</li> </ul>	Clk
8 Playgroup	<p>In the absence of the playgroup supervisor (and Disclosure of Interest re DD and JD) the Chairman briefed the meeting on the improvements that the playgroup had made to the Youth resource centre. Inspection by OFSTED on 20 May, playgroup hope to occupy building 16 June. The chairman was very impressed with the improvements that had been made to the building. Well done to all concerned.</p> <p><b>Clks Note.</b> DD to speak to J Sweetman to get the holes filled in where the swings were once located. Clk to arrange for ash (old bonfire site) to be removed from parish compound. (with the help of Mr Rose)</p>	DD CL
9 Junction of Oak and elm road with station road.	Considered to be an eyesore, Clk to draft letter for signature by Chairman to Housing association, also to invite Carol Williams (Committee) to next meeting.	Clk
10 Reports	<p>a. <u>Roman Park</u> AR reported the following:</p> <ul style="list-style-type: none"> <li>• Proposed by AR seconded by JB that the quote £880 + vat received from D Lowe for the re-enforcement of the fences (Involving 40 Concrete Support Posts) on the Roman Park be accepted. Carried. JB is appointed as the project officer for this work and reported that the work would be completed within 4-6 weeks, report at next meeting.</li> <li>• Proposed by CL seconded by JD that we form a working Group to look into the possibility of Phase 2 improvements to the play facilities within the park. Carried. AB volunteered to head this group. IT offered to help as required. AB requested to research and report at next meeting.</li> </ul>	JB AB

Item	Discussion and Decisions	Action
	<p>b. <u>Planning</u> The following applications had been researched by our planning specialist (AS) and returned with no objections:</p> <ul style="list-style-type: none"> <li>• Extension of Car Park – Credenhill Park Wood.</li> <li>• Proposed detached house Land Adjacent to 9 Halton Way.</li> <li>• Ladybank dairy farm – treatment plant for owner of dairy unit.</li> </ul> <p>There were several objections to the planning application for the old baker shop to be converted to a chip shop; our observations were endorsed on the planning application. A copy of our comments (compiled by JD) are attached to these minutes.</p>	
	<p>c. <u>ESG</u> The ESG management are looking to arrange a consultation meeting with the landowners implicated in the project.  <b>Clk Note:</b> JD has e-mailed Charles Pickles ESG and suggested a meeting date of June 2nd at 19:30 hrs. Report at next meeting</p>	JD/AB
11 Agenda items for next meeting	<p>a. Litter bins (Clk has initiated some enquiries with council)  b. Dog signs(restrictions and fouling etc) (Clk has initiated some enquiries with council )  c. Replacement windows for Resource Centre (AR to lead)  d. Speeding/weight restriction measures within the village.</p>	
12 Any other Parish Business	<p>a. RS agreed to prepare the first draft of the standing orders for the Parish Council. He had obtained an electronic copy of the model standing orders (with amendments) from HALC. Report at next meeting.</p> <p>b. AS raised the questions of dog signs at the entrance to Roman Park and the access road to the social club/community hall. The Clk advised that he proposed to order new signs - manufactured to our specification. Details (and quotes) will be made available when received, this expenditure will need to be authorised by the council.</p> <p>c. CL reported that the formal notification regarding the closure of post offices will commence on 19 May 08. The future of the Credenhill Post office will become known after that date – specific date not available. Report at next meeting. Hoping for good news;</p> <p>d. DD reported that the grass in the play park in Eckroyd Park had not been cut for many months. Email to be sent to Steve Thompson, CC Mr Matthews.</p>	RS  Clk  CL  Clk
13 Next Meeting	The next meeting will be held on 18 Jun 08 (Annual General Meeting followed by Ordinary Meeting)	All to note.

The chairman closed the meeting at 9pm

**Original Signed**  
**A ROUND**  
Chairman  
**Date: 18 Jun 08**

**Attachment:**

Objections to planning application to convert old baker shop to chip shop.

**Distribution:**

**Parish Council:**

Mr A Round  
Mrs D Daw  
Mr J Beavan  
Mrs C Lloyd  
Mr A Button  
Mr J Daw  
Mrs D Pullen  
Mr R Shutt  
Mr A Slater  
Mrs I Thompson  
Parish Clk (for minute folder)

**External**

Cllr Matthews  
Chairman – Social Club  
Mr L Richardson

## **Credenhill Parish Council**

**In reference to planning application number CW08/1113/F**

The Parish Council have made enquiries pertaining to the planning application for the change of use of 17 Meadow Drive Credenhill from a bakery to a fish and chip shop, planning application number CW08/1113/F.

Adjoining residents and the Parish Council have concerns regarding the following points;

- The external flue pipe will be situated close to residential accommodation above the adjoining shops and will have a noise and odour issue.
- There is parking planned for 2 employee's cars at the back of the property. This does not appear to be the case as there is not the room for 2 cars. There is only 1 car parking space which is currently used by the tenants in the apartment above the shop.
- The late opening times of the shop will no doubt attract many youths and their cars to the front area and will result in a noise and nuisance aspect. The Parish Council have had problems in the past with youths in this area and at the moment the problem has been eased in conjunction with police action.
- There will certainly be a litter aspect associated with this business. The area around the shop parade is the property of the shop owners and has had a chronic ongoing litter problem for many years. The Parish Council has been, and still is fighting an uphill battle with the shop owners to keep the area clear of litter. The litter will also be liberally spread around the village as people discard wrapper etc on their journey from the shop.
- There is an increased fire risk associated with this type of business.

Yours faithfully,

***Original signed***

Jeremy Daw (01432 761103)  
Planning Committee  
Credenhill Parish Council