

# CREDENHILL PARISH COUNCIL



The Annual Meeting of the Parish Council be convened at the Youth and Resource Centre on Wednesday 18<sup>th</sup> May at 7.00pm. followed by an Ordinary Parish Council Meeting which will be convened to transact the business on the official agenda items (See below). All members of the Parish Council are required to attend.

Members of the public are invited to attend the meeting.

## Annual Meeting of the Parish Council Agenda Items

- 1 Confirmation of the Previous Minutes of Meetings held on 24 June 2015.
- 2 Chairman's Report (1 April 2015 to 31 March 2016).
- 3 Election of Chairman of the Council.
- 4 Chairman's Declaration of acceptance of office.
- 5 Election of Vice Chairman of the Council.
- 6 Appointment of parish working groups.
- 7 Review and adopt Standing Orders and Finance Regulations.
- 8 To review and decide on Insurance Provision from 1<sup>st</sup> June 2016.
- 9 To decide on Membership of HALC.
- 10 All Councillors to complete the Declaration of Acceptance of Office of Councillor Forms and receive their Notice of Registrable Interest Forms to be returned to the Clerk within 28 days.
- 11 To confirm Bank Signatories and Representatives on Outside Bodies.
- 12 To receive and adopt the Accounts and Financial Statement 2015-2016 for the Financial Year ended 31 March 2016.
  - Sign Section 1 - The Annual Governance Statement
  - Sign Section 2 – The Accounting Statements.
- 13 To review the Internal Auditor and appoint Internal Auditor for 2016-2017.
- 14 Agree meeting dates for the coming year.

9 May 2016

Andrew Round

Chairman, Credenhill Parish Council

## Ordinary Parish Council Meeting Agenda Wednesday 18<sup>th</sup> May

- 1 **Apologies for Absence** – To receive and accept apologies for absence.
- 2 **Declarations of Interest & Dispensations**
  - 2.1 To receive any declarations of interest in agenda items from Councillors.
  - 2.2 To consider any written applications for dispensation
- 3 **Speakers** - Opportunity for visiting speakers to address council and the public in attendance.
  - 3.1 Update from ward councillor Bob Matthews.
- 4 **Public Question Time** -Opportunity for members of the public to raise issues or ask the Parish Council questions.
- 5 **Minutes** - To approve and sign the Minutes as a true record of the Ordinary Meeting held on 20<sup>th</sup> April 2016.

## **6 Financial Report – Appendix A**

- 6.1 Confirmation of Bank Balances
- 6.2 Receipts
- 6.3 Invoices for Payment.

## **7 Planning Application Received**

- 1.1 No. 132278 Land at Tree Cottage, Credenhill, Hereford HR4 7ES.  
Erection of two bungalows and garages. Construction of new vehicular access and associated works.

## **8 To receive reports from working groups**

- |  |                                     |
|--|-------------------------------------|
| 8.1 Community Hall (A French/ J Dover)         | 8.6 Imagination Station (A Round)   |
| 8.2 Footpaths (P Burrige)                      | 8.7 Schools (T Smissen)             |
| 8.3 Planning (A Slater/T Smissen)              | 8.8 Roman Park - Football (A Round) |
| 8.4 Shops/Businesses (D Pullen)                | 8.9 Roman Park – General (AR/PB)    |
| 8.5 Flood Alleviation Scheme (J Beavan/R Rose) |                                     |

## **9.0 Matters arising since last meeting (Clk to lead):**

- 9.1 To discuss correspondence received from Kirkwells re NDP.
- 9.2 To discuss quotes received for printing CCN.
- 9.3 Up-date on Dovecote Lane Children's Park.
- 9.4 To discuss further works as recommended by Herefordshire Fire Alarm Services Ltd.
- 9.5 Request for Credenhill Canter on 28<sup>th</sup> August Sunday Bank Holiday with a 3.00pm start for the main run.

## **10.0 Confirmation of the next Ordinary Meeting, Time, Date & Venue.**