Credenhill Parish Council

MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 18 April 2018

PRESENT:

Councillor Mr Terry Smissen Parish Council Chairman
Councillor Mr Andrew Slater Vice-Chairman
Councillor Mr John Beavan
Councillor Paul Burridge
Councillor Mrs Dot. Pullen
Parish Council Clerk/RFO – Mrs M. Scott

Ward Councillor Mr Robert Matthews – Left 8.50pm

Also present

Two members of the public were present.

The Chairman opened the meeting at 7.30pm

The Chairman opened the Meeting by informing the Parish Council of the death of Councillor Mr. Adrian French. Condolences had been sent to the family.

1.0 Apologies for Absence

Councillor Doctor Richard Baxter
Councillor Mrs Emma Baxter
Councillor Mr Paul Warrington
Councillor Mr Ray Rose - letter of resignation received

Action Clerk: To write a letter of thanks to Councillor Mr Ray Rose for his service and contribution to the Parish Council.

2.0 Declaration of Interest & Dispensation

2.1 No declarations of interest received.
2.2 No applications for dispensations received.

3.0 Speakers:

Ward Councillor Mr Robert Matthews provided updates on the following:

1. Cross Farm – Negotiations nearly finalized.
2. A480 Speed limit – Proposals now been approved.

4.0 Public Question Time

Opportunity for members of the public to raise issues or ask the Parish Council questions.

Clair Stenhouse made a request for Hinton Football Club to use the Resource Centre 1st Thursday of the month to hold their meetings. Clair stated that she would be present as she is on the Committee. Proposed by Councillor Mr Paul Burridge and Seconded by Vice-Chairman Mr Andrew Slater that approval be given at a charge of £10.00 per hour.

Action for clerk: To write to Community Hall and confirm that the Resource Centre is now available for hire.

Rana Davies-James informed the Parish Council that a resident's child had incurred an injury whilst playing on the equipment at Roman Park. Chairman Mr. Terry Smissen informed her that the Spider Frame was due to be repaired. The Parish Clerk also informed the Parish Council that ROSPA had just produced the annual inspection report which was to be reviewed.
The Chairman Mr. Terry Smissen reported that he had received a request from Credenhill Social Club for cycle racks to be put outside the Club. To be discussed further with the Club.
Clair Stenhouse and Rana Davies-James were also present to express an interest in serving on the Parish Council.
Proposed by Councillor Mr John Beavan and Seconded by Councillor Mrs Dot Pullen that Clair Stenhouse and Rana Davies-James be co-opted onto the Parish Council.

Action for clerk: To add on to Agenda for next meeting.

5.0 Minutes

Following a proposal by Vice-Chairman Mr Andrew Slater and Seconded by Councillor Mr Paul Burridge, it was resolved that the Minutes of the Ordinary Parish Council Meeting held on the 21st March 2018, having been previously distributed were unanimously confirmed as true records and signed by the Parish Council Chairman.

6.0 Financial Information: Amended

Councillor John Beavan stated that he could not reconcile the Financial Statement. It was then confirmed that the incorrect date for the opening Account balance had been shown– hence the amended Financial Statement which shows the correct date: 28 February 2018.

Account balance **28 February 2018**
Current account: £3,589.19
Reserve account: £28,011.05
Total bank balance: £31,600.24

Direct Debits	
British Gas (22.03.2018) SEB Car Park Lights	18.46
British Gas (22.03.2018) SEB Changing Rooms	18.02
Welsh Water (01.03.2018)	7.00
Total payments	**£43.48**
Payments received:	
Rent (1.03.2018)	750.00
Rent (Social Club)	1.00
C.C.N.	80.00
Football receipts	50.00

P. 3 (Footpaths)	288.00
Interest	1.28
Total received	**£1,170.28**

Cheques to authorise:

C. Powell (March Litter picking)	216.75	
C. Powell (March Cleaning)	36.00	
M. Scott PC/RFO (March)	286.00	
M. Scott – Expenses	93.02	
HMRC (Clerk/RFO)	71.50	
Cherry's Gardening Services	150.00	
Harper-Smith (Clerk Cover))	60.00	
Pip Printing (March)	392.78	Note a
Pip Printing (April)	392.78	
Total	**£1,698.83**	

Debtors

Rent £3,500 - £576.50 from sale of equipment held by Credenhill P.C.
Note a: CCN 20PP (previously 16PP)

Closing balance 31 March 2018 £31,028.21 (Opening balance £31,600.24 -572.03)
Community Account: £967.62
Community Reserve Account £28,300.33
Deposit – Credenhill Pre-School: £750.00
Deposit – Credenhill Youth Club £545.26
Prepayment – Chris Atkinson (Roman Park repairs) £465.00

Proposed by Councillor Mr Paul Burridge and Seconded by Vice-Chairman Mr Andrew Slater it was **resolved** that the above payments are paid from the parish funds.

7.0 Planning Applications Received

Planning Consultation – 180520 – 30 Meadow Drive, Credenhill, Hereford. Proposed demolition of single garage and utility room. Proposed single and two storey extensions.
Chairman Mr Terry Smissen had visited the neighbours who had no objections.

8.0 To receive reports from working groups

8.1 Community Hall	No report received.
8.2 Footpaths (PB)	No issues reported or observed.
8.3 Shops (DP)	Confirmed that Cherry's Gardening services had tidied up the area.
8.4 Flood Alleviation Scheme (JB)	After much discussion it was agreed that the Chief Engineer be requested to attend the next Parish Council meeting.
8.5 Schools (EB)	Noted that the current in-take for Reception was low (7 pupils).
8.6 Roman Park	At present no football teams playing at Roman Park.

9.0 Matters arising since last meeting:

9.1 Up-date on spider frame and wood bark for play equipment. Sturdy Fencing had been contacted to carry out the work as decided at the last Parish Council meeting.
9.2 Key Register – Locksmith to be contacted.
9.3 Proposed by Councillor Mr Paul Burridge and Seconded by Councillor Mr John Beavan that Good'nproper-ty maintenance be awarded the contract of £1,518.50.
Roof insulation at Youth and Resource Centre – The Parish Clerk to make further enquiries.
9.4 The Parish Clerk t contact Locality Steward and request that a meeting is arranged with residents of Meadow Drive.
9.5 Dealt with Item 1.
9.6 Up-date of course for GDPR (Data Protection) attended by Parish Clerk. Notified that Parish Council will need to appoint a Data Protection Officer. To be confirmed if Parish Clerk can be DPO at the next Parish Council meeting.
9.7 Up-date on defibrillator. The Parish Council is investigating funding for the defibrillator.

Action for clerk: Contact Locality Steward and Good'nproper-ty maintenance.

10.0 Confirmation of the Annual Meeting of the Parish Council followed by the next Ordinary Meeting, Time, Date and Venue for the next meeting.

The next meeting was confirmed as **7.00pm** on 16th May 2018 to be held in the Youth and Resource Centre.

The Chairman declared the meeting closed at 9.15pm.

Councillor Mr Terry Smissen Chairman

Signed…….

Date…….