



MINUTES OF AN ORDINARY MEETING OF CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 7 MARCH 2018

PRESENT:

Councillor Mr Terry Smissen Parish Council Chairman
Councillor Mr Andrew Slater Vice-Chairman
Councillor Mr Andrew Round
Councillor Mr Ray Rose
Councillor Mr John Beavan
Councillor Doctor Richard Baxter
Councillor Mrs Emma Baxter

Parish Council Clerk/RFO
Mrs. Marion Scott

Ward Councillor Mr Bob Matthews
One member of the public present

The Chairman opened the meeting at 7.30pm

The Chairman opened the meeting giving apologies to the Parish Councillors for cancellation of the meetings 21st and 28th February 2018. This was due to a lack of quorum of Councillors to hold a meeting.

1.0 Apologies for Absence

Councillors Mr Paul Burrige, Mr Adrian French and Mrs Dot Pullen.

2.0 Declaration of Interest & Dispensation

2.1 Declaration of Interest received from Councillor Mrs Emma Baxter relating to Item 11.7 on the Agenda.

2.2 No applications for dispensations received.

3.0 Speakers:

3.1 Councillor Bob Matthews gave the following report:

- MOD claim that they do not own the footpath in front of the married quarters. To be further investigated as MOD pay for area to be mown.
- Comment on poor state of highway from Stretton Sugwas. Balfour Beatty to be contacted.
- Cross Farm – although Section 106 monies not being requested (per Planning Dept), the developer still prepared to carry out works and a letter to that effect has come from his solicitor. The area would be improved by the development.
- Public meetings had been held to discuss the proposed Western By-pass, which has attracted many protests.
- Awaiting a report regarding overspend on the Blueschool House.
- Balfour Beatty representatives shall now attend the meeting 21 March 2018 to clarify and provide additional information on the proposed 20mph on Station Road. Chairman Terry Smissen stated that he had requested that the Public Consultation to be held 15th March be delayed as the Parish Council would not have had an opportunity to discuss the proposals put forward. As discussed before, many incidents have occurred at the brow of the hill on Station Road.

4. Public Question Time:

Chairman Terry Smissen read out a letter from a resident in Trenchard Avenue reporting of parking problems in Trenchard Avenue where pavements are being blocked by vehicles causing difficulty for wheelchair users and older people with walking sticks. Proposed by Vice-Chairman Andrew Slater and Seconded by Chairman Terry Smissen that the Parish Clerk submit an entry to CCN requesting consideration for members of the public and to contact the Police.

Clerk to action

5.0 Minutes

Following a proposal by Dr. Richard Baxter and Seconded by Councillor Mrs Emma Baxter, it was resolved that the Minutes of the Ordinary Parish Council Meeting held on the 17th January 2018, having been previously distributed were unanimously confirmed as true records and signed by the Parish Council Chairman.

6.0 Co-option of Mr. Paul Warrington to Credenhill Parish Council

Proposed by Councillor Ray Rose and Seconded by Councillor John Beavan that Mr Paul Warrington be co-opted on to the Parish Council. Chairman Terry Smissen thanked him for offering to become a Parish Councillor and he duly signed the Acceptance of Office. He then duly signed Declaration of Interest Register relating to Item 11.3 on the Agenda.

7.0 Financial Information:

Account balance 31 December 2017
Current account: £1,567.63
Reserve account: £31,927.35
Total bank balance: £33,494.98

Direct Debits

British Gas (25.01.2018) SEB Car Park Lights	25.87
British Gas (29.01.2018) SEB Changing Rooms	19.75
Welsh Water	7.00
Total Direct Debits	£52.62

Payments received:

Rent	750.00
Herefordshire Council – Lengthsman	81.00
Social Club recharge of car park lights	37.05
CCN	10.00
Total received	£878.05

Cheques to authorise:

C. Powell (January Litter picking)	261.38
C. Powell (January Cleaning/Maintenance)	103.50
C. Powell – Cleaning materials	23.16*
M. Scott PC/RFO (January)	284.00
M. Scott – Expenses	68.82
HMRC (Clerk/RFO)	71.00
A. Howells (Replacement d/glaze units Changing rooms)	170.40*
Credenhill Community Hall (2 meetings)	13.00
D. Tyler Hedge-cutting (2017)	860.00
D. Tyler Additional work	130.00
Pip Printing (February)	328.90
Lock, Stock & Barrell (4 Padlocks)	121.00*
Total	£2,435.16

Debtors

Rent £3500 – NB: £576.50 from sale of equipment held by Credenhill P.C.
Countrywide Maintenance Ltd. £40.00 plus VAT

£2,000 to be transferred from Reserve Account.

* Includes VAT at 20%

HALC has issued an invoice for 2018/2019 £948.91 (including VAT)

Closing balance £31,885.25 (Opening balance £33,494.98 -1,609.72)

Community Account: £581.64

Community Reserve Account £30,008.35

Deposit – Credenhill Pre-School: £750.00

Deposit – Credenhill Youth Club £545.26

Proposed by Councillor Paul Warrington and Seconded by Vice-Chairman Andrew Slater it was **resolved** that the above payments are paid from the parish funds.

Proposed by Councillor John Beavan and Seconded by Councillor Andrew Round not to subscribe to HALC for 2018/2019.

8.0 Planning Applications Received

Planning application 180349 Town Well, Station Road, Credenhill, Hereford. Propose to replace window in the NW Corner of attic with a sash window. The remainder of the Georgian windows to be repaired where possible or replaced. Response to be submitted by 5 March 2018.

The Parish Council had no objections due to the fact that Town Well was a Grade 2 Listed Building.

9.0 To receive reports from working groups

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| 9.1 Community Hall (AF) | No report received |
| 9.2 Footpaths (PB) | No report received |
| 9.3 Shops DP | Refer to Item 11.5 on Agenda |
| 9.4 Flood Alleviation Scheme JB/RR | |

A report was received from Balfour Beatty which was read out by the Parish Clerk. The Parish Council will not accept responsibility until further reports confirm ownership and the damage caused by Balfour Beatty to the culverts. Proposed by Councillor John Beavan and Seconded by Councillor Ray Rose that Mortimers, Solicitors be contacted to verify ownership.

Clerk to action

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| 9.5 Schools (EB) | Nothing to report |
| 9.6 Roman Park (AR) | The Parish Clerk was asked to contact M. Pullen to repair burst pipe in the Changing Rooms at Roman Park. |

Clerk to action

10.0 Diary Action

- 10.1 The Parish Clerk informed the Parish Council of the contracts that had been received:
Hedge-cutting Contract: Roman Park £200.00. Community Centre £300.00. Hedge around the compound (alongside Youth Centre to railway bridge) £360.00. Work to be carried out September-October 2018.
Grass-cutting Contract: Village, The Community Centre and Roman Park. Work to be carried out weekly from April to October 2018 inclusive. £140.00 plus VAT per cut.
Weed-killing Contract: Roman Park and Community Centre. Work to be carried out May and September 2018. £90.00 plus VAT per treatment.
- COSHH assessment to be included with Contract.
 - Any damage caused must be reported immediately to the Parish Council.
 - Weed-killing to be carried out May and September for all areas in the village.
- Proposed by Councillor Ray Rose and Seconded by Councillor John Beavan that the contracts be accepted.
- 10.2 Annual Playground Inspection at Roman Park. Proposed by Chairman Terry Smissen and Seconded by Councillor Andrew Round that ROSPA carry out the Annual Inspection.
- 10.3 Up-date on defibrillator. Sal Gaze from Anubis Training has agreed to come to the Parish Council meeting 21 March 2018 to present a report with a view to installing a defibrillator.

11.0 Matters arising since last meeting (Chairman to lead)

11.1 Up-date on spider frame and wood bark for play equipment. The Parish Clerk gave a summary of quotes received. Councillor Paul Warrington stated that he had looked into Rubber chippings which would last longer than wood bark and the Parish Council requested that he look into this further and report back to the next Parish Council meeting.

11.2 Key Register. The Parish Clerk was requested to contact a locksmith. **Clerk to action**

11.3 Replacement kitchen and boiler for Youth and Resource Centre. Two quotes received for replacement kitchen and noted. Further consideration to be given and reported at next Parish Council meeting.

11.4 Repair to man-hole cover in Station Road. Work completed by Welsh Water.

11.5 Quote received from Cherry's Gardening Services £150 to clear area and take away rubbish. Proposed by Councillor Andrew Round and Seconded by Councillor Paul Warrington that the quote be accepted.

11.6 Quotes received from Herefordshire Council and Pied Piper. The Parish Clerk was able to contact Ray Styles. Proposed by Councillor Andrew Round and Seconded by Vice-Chairman Andrew Slater that a budget of £200.00 be allowed to carry out the work.

11.7 The Parish Council discussed the letter from Clair Stenhouse. After much discussion it was Proposed by Councillor Andrew Round and Seconded by Councillor Paul Warrington that the rent be reduced to £600.00 per month w.e.f.1 April 2018 and reviewed at the October 2018 meeting. All Parish Councillors were in favour.

11.8 Sovereign Playground Quotation. Trim Trail equipment not included. It was suggested that a separate sub-committee be formed to discuss Playground equipment for Roman Park. Councillor Andrew Round and Chairman Terry Smissen agreed to be on the committee and contact St. Mary' school to involve the local community.

11.9 The Parish Clerk was requested to write to MOD regarding the hedgerow alongside the Taste for Adventure Club.

11.10 Resignation of Councillor Paul Carton noted. Chairman expressed his thanks to Mr Paul Carton.

11.11 Expression of Interest Form 2018/2019 submitted. Noted. The public footpath grant continues, but the Lengthsman grant is no longer available.

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Confirmation of the next Ordinary Meeting, Time and Venue

The next Ordinary Parish Council Meeting which will be convened at the Youth and Resource Centre on Wednesday 21 March 2018 at 7.00pm.

The Chairman declared the meeting closed at 9.50pm.

Councillor Mr Terry Smissen Chairman

Signed.....

Date.....