

# CREDENHILL PARISH COUNCIL

## MINUTES OF AN ORDINARY MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 18 FEB 09 AT 7.30 PM

	Name	Appointment
Present	Mr A Round (AR) Mrs D Daw (DD) Mr J Daw (JD) M J Beavan (JB) Mrs D Pullen (DP) Mr A Slater (AS) Mrs I Thomson (IT)	Chairman of the Parish Council Vice Chairman of the Parish Council ] ] Parish Councillors
In attendance	Mr Adam Michniok Mr C Lippett (Clk) 3 Members of the Public	Youth Inclusion Officer West Mercia Police Parish Clk

Item	Discussion and Decisions	Action
1 Disclosure of Interests /Apologies	<u>Apologies</u> Mr A Button (AB), Mrs C Lloyd (CL), Mr R Shutt (RS), Mr Bob Matthews (District Councillor) , PC Pam Epton (West Mercia Police)	
2 Visiting Speakers	Adam Michniok (Youth inclusion Officer West Mercia Police) gave a short talk on the work of his department and outlined the service he could provide for the youths in the village. He was advised to contact Leon Russell (Senior Youth Worker Hereford County Council) to discuss arrangements for his input when it was confirmed that the community hall could be used as a meeting place for youths.	
3 Public questions	a. Mr Rose asked about the “parking deterrent “in front of the gate at the Roman Park. Entrance. The Clk informed the council that he had received quote of £150 to supply and fit a lockable single steel post in front of the gate. Following a proposal by JB , seconded by JD, that as an alternative the litter bin is relocated at a cost £100 it was <b>resolved</b> that this work is undertaken and the cost met from parish funds. Clk to arrange. <b>Clks Note</b> Contractor tasked.  b. Mrs Patrick asked about the progress of the planning application for the chip shop. The Clk reported that JD had represented the council at the first official meeting and that a subsequent site visit had taken place on Wed 17 Feb 09, the Parish Council had not been informed or involved in this activity. The Clk is to contact Planning Department HCC to obtain an explanation of how the system works. <b>Clks Note:</b> Email sent 19 Feb 09. Reply received 19 Feb 09, Site meeting is for county councilors, we should have been notified (we were not), and the case will be reconsidered on 4 Mar 09. A representative from the parish can attend but cannot speak. Information received that the planning application was refused at the meeting on 4 Mar 09	
4 Minutes of previous meeting	Following a proposal DP by seconded by JD it was <b>resolved</b> that the minutes for the meeting on 21 Jan 09 are accepted as a true and accurate record of the proceedings	

***Explanatory Note Agenda item 5 (Matters arising) covers all the outstanding actions from previous minutes, they will continue to be included until the required action is completed and closed.***

5 Matters Arising	<p>a. <u>Item 2c (21 Jan 09) Youth Activity.</u> DD reported that she had sent an email to Leon Mullett regarding the use of the Community Hall as a meeting place for youths in the village. Negotiations will now take place between Leon and Mrs Morris (Booking clerk). No further action for the parish council at the moment.</p> <p>b. <u>Item 8 (21 Jan 09) Electricity Consumption</u> The clk reported that he had recalculated the six monthly cost of the electricity consumption in the youth centre based on a cost of 19p per unit. The revised six monthly cost is £401, following a proposal by DP seconded by IT it was <b>resolved</b> that a cheque for this amount is raised and forwarded to the treasurer of the community hall with an explanation of how the total had been arrived at. <b>Clks Note</b> Completed 20 Feb 09. It was also agreed that the next payment (due in June 09) would be reviewed as unit costs are likely to decrease.</p> <p>c. <u>Item 11d (21 Jan 09) Sewage leakage.</u> The bill (£364.80) for emptying the sewage and making repairs to the existing system had now been received. The cost of emptying the system was £190 which it was agreed (at the last meeting) that the council would pay, payment of the remaining cost (£ 174.80) was discussed at length, following a proposal by AS and seconded by JD (involving a vote – JB did not agree with the proposal), it was <b>resolved</b> that as a one off the complete bill is paid from parish funds. <b>Clks Note.</b> Bill paid and Chairmen of the Social and Treasurer of Community Club informed.</p> <p><u>Item 11e (21 Jan 09) Traffic Mirror – Junction of A480/Station Road.</u> The clk reported that a suitable mirror would cost £190 and the only place that it could be installed was on the tree in the middle of the village green. After further debate involving the responsibility and practicality of such a fixture, following a proposal by JB seconded by DP is was <b>resolved</b> that the parish would not provide this facility.</p>	
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6 Financial Matters	<p>a. The following invoices were presented at the meeting:</p> <table border="1" data-bbox="371 159 1321 331"> <thead> <tr> <th><u>Payee</u></th> <th><u>Service Provided</u></th> <th><u>Amount (£)</u></th> </tr> </thead> <tbody> <tr> <td>Hereford Gas Services</td> <td>Repair of burst water pipes in Youth Centre</td> <td>110.00</td> </tr> <tr> <td>PIP Printing</td> <td>CCN Feb 09</td> <td>173.75</td> </tr> <tr> <td>C Lippett</td> <td>Parish Clerk ( includes purchase of printer cartridges)</td> <td>246.55</td> </tr> <tr> <td>Mayglothing Waste Ltd</td> <td>Sewage disposal and repair- Community Site</td> <td>364.80</td> </tr> <tr> <td>E Harrison</td> <td>Litter picking</td> <td>227.50</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>£1122.60</td> </tr> </tbody> </table> <p>Following a proposal by IT seconded by DP it was <b>resolved</b> that the invoices listed above are paid from Parish Funds Cheques to be issued. <b>Clks Note:</b> All cheques raised and delivered/posted 19 Feb 09</p> <p>c. <u>Income</u> The following income had been received since the last meeting:</p> <p>£440 rent from playgroup £30 CCN adverts £1 – rent from Social Club</p>	<u>Payee</u>	<u>Service Provided</u>	<u>Amount (£)</u>	Hereford Gas Services	Repair of burst water pipes in Youth Centre	110.00	PIP Printing	CCN Feb 09	173.75	C Lippett	Parish Clerk ( includes purchase of printer cartridges)	246.55	Mayglothing Waste Ltd	Sewage disposal and repair- Community Site	364.80	E Harrison	Litter picking	227.50	Total		£1122.60	
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7 Correspondence Received	<p>The Clk reported that the following correspondence had been received since the last meeting:</p> <p>a. Update to electoral register. (included in folder- retained by Clk)). b. Commercial waste Collection 2009/10 Wheelie Bin Charges (charges have increased, Duty of Care form, completed and returned to Hereford Council). c. List of Parish Records stored in Public the Records Office (we have minutes going back to 1894) d. Letters from Social Club concerning payment of rent and thanks for donation for OAP Christmas party</p>																						
8 Outside Storage Area – Youth Centre	<p>This has been put back to the next meeting (JD to lead)</p>																						
9 Playgroup Activity Area	<p>DD gave an update on the proposed sensory play area in the parish compound. Funding had been applied for; the area was approx 20 square feet. No objections were put forward by the council, report at next meeting.</p>	<b>DD</b>																					
10 Proposed visit of Member of the Local Standards Committee	<p>The Clk read out an email from Linda Wilcox regarding the proposed visit of a member of the Local Standards Committee to one of our Parish Meetings. After discussion it was agreed that there was no objections to such a visit taking place and Linda Wilcox should be informed accordingly. <b>Clks Note.</b> Email sent 19 Feb 09</p>																						
11 Reports (Updated every meeting)	<p>a. <u>Roman Park</u> AB was not present, IT or DP were not aware of any significant developments. During the meeting IT stated that she wished to resign from the Roman Park working group, AS volunteered to fill the vacant slot. The following matters arose:</p> <p>(1) There was much discussion over the Phase 2 project, the implications of the faltering ESG scheme, funding and the need to organize a meeting with the children of the village to discuss requirements with them. AS also advised that Mr Stokes is still interested in the project and has stated that funding is available (no details provided). The council required more information on the project and asked if a comprehensive brief could be provided at the next meeting, it was also suggested that AS speaks to AB regarding the involvement of Mr Stokes and that the arrangement to consult with youngsters could be done in conjunction with Leon Russell (HCC Youth worker).</p> <p>(2) JB suggested that following the erection of the new fencing, some ground work was required to level the earth at the foot of the fences, JB offered to obtain a quote from Mr Sweetman for this work and report at the next meeting.</p> <p>(3) Comments were made about the considerable number of molehills in the park. There is not much we can do at the moment, Mr Sweetman may be able to help, DP to monitor the situation and report at the next meeting</p> <p>b. <u>HALC/NALC</u> Nothing of significance to report.</p> <p>c. <u>Footpaths</u> JD stated that map would be placed in the next edition of the CCN and copies would be placed on the Parish Notice Boards.</p> <p>d. <u>Lease</u> JB reported that we were now awaiting a response from the Social Club regarding lease boundaries.</p> <p>e. <u>ESG.</u> No significant developments.</p>	<p><b>AB/AS</b></p> <p><b>JB</b></p> <p><b>DP</b></p>																					

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	<p>f. <u>Planning</u> AS reported that one planning application had been received since the last meeting (Extension 1A Trenchard Avenue), there were no objections.</p> <p>g. <u>Speed and weight limitation</u>. Traffic monitoring devices have now been removed by the council, a report will eventually follow.</p> <p>h. <u>Website</u> CL was not present but had informed the Clk that progress was being made.</p>	
<p>12 Agenda items for next meeting</p>	<p>a. Outside storage area – Youth Centre (JD to lead). See item 8 above</p> <p>b. Signs for road sweeping. (Chairman to lead)</p>	
<p>13 Any other Parish Business</p>	<p>a. JB asked that the area of responsibility for the litter picker be extended to include the stretch of road from the junction of the A480 with Station Road to the second turning left to Burghill <b>Clks Note</b>. Email sent 19 Feb 09.</p> <p>b. The Clk reported that the original quote for the repair of the down pipes and fire doors on the Community Hall has increased by 15% owing to a rise in material costs; he also reported that the cost of painting the fire doors would be £200. Following a proposal by DD seconded by IT it was <b>resolved</b> that the necessary repairs should still be undertaken and that the painting should be completed. <b>Clks Note</b>: Contractor informed</p>	
<p>14 Next Meeting</p>	<p>The next meeting will be held on 18 Mar 09</p>	

The chairman closed the meeting at 9.00 pm

*Original signed*  
**A ROUND**  
Chairman

**Date: 18 Mar 09**

**Distribution:**

**Parish Council:**  
All Councillors  
Parish Clk (for minute folder)

**External**  
Cllr Matthews  
Mr L Richardson  
Mr Robinson Chairman Credenhill Social Club