

CREDENHILL PARISH COUNCIL

MINUTES OF A MEETING OF THE CREDENHILL PARISH COUNCIL HELD IN THE YOUTH AND RESOURCE CENTRE ON 23 JAN 08 AT 7.30 PM

	Name	Appointment/Representing
Present	Mr A Round (AR)	Chairman of the Parish Council
	Mrs D Daw (DD)	Vice Chairman of the Parish Council
	Mr J Beavan (JB)]
	Mr A Button (AB)]
	Mrs D Pullen (DP)] Parish Councillors
	Mr R Shutt (RS)]
	Mr A Slater (AS)]
In attendance	Mr C Lippett (TPC)	Temporary Parish Clk
	3 Members of the Public	
Apologies	Mr J Daw	
	Mrs C Lloyd	
	Mrs I Thompson	
	Cllr Matthews	

Prior to the commencement of the meeting the Chairman explained that Mr. Colin Lippett had agreed to fill the vacant post of Parish Clk until a permanent appointment had been made.

Item	Discussion and Decisions	Action By
1 Disclosure of Interests	There were no entries in the register.	
2 Visiting speakers	<p>a. Cllr Matthews was unable to attend the meeting and had sent apologies to the chairman who relayed the following information to the meeting:</p> <p style="padding-left: 40px;">(1) The 30 miles an hour zone markings should be completed by the end of the week.</p> <p style="padding-left: 40px;">(2) Stretton Sugwas and St Mary's Junior Schools are not affected by recent decisions made by Hereford County Council.</p> <p>b. There was no representative from West Mercia Police.</p>	
3 Minutes of previous meeting	<p>The minutes of the last meeting were proposed by AB, seconded by DD as a true and accurate record. Carried.</p> <p>TPC Note: In the absence of a formal set of minutes (Parish Clerk was not available), a "summary of proceedings" completed by Mr J Daw was deemed to be the official record for this meeting.</p>	
4 Matters Arising	<p>a. <u>Parish Clk</u> The Chairman reported that the contract for Ms Bloss had now been formally terminated; a response to the termination notification had also been received. Mr J Daw had made up a log of events leading up to the termination of the contract. It was agreed that this log should be produced at the next meeting and then retained in parish records. There was concern that some parish records (invoices, accounts, cheque stubs etc) for the last 6 months would appear to be missing. It was agreed that the TPC would attempt to produce a list of missing material/items and pass it to the chairman to pursue further</p>	<p>Mr J Daw</p> <p>TPC</p>

Item	Discussion and Decisions	Action By
	<p>reconsider the plans and re-submit at the next meeting.</p> <p>(2) <u>Fencing</u> There was a long discussion on fencing to meet OFSTED requirements, during which the need to fence off the grassed area surrounding the youth centre to improve the appearance and security of Council asset was included. Breakdown of requirements (indicating provision of funds) are:</p> <ul style="list-style-type: none"> • Provide fence - fill existing gap in hedge. (Parish funds). • Provide fence at the narrow end of the grassed area – where it is not practical to have a natural barrier (Parish Funds) • Repair/replace barbed wire on top of the chain link fence at the entrance. (Parish Funds). 	
<p>10 Youth Centre Alterations (Continued)</p>	<ul style="list-style-type: none"> • Provide fence from end of football changing rooms to existing hedge (possibly funded by OFSTED) JB to liaise with DD on this requirement, taking into account access to rear of community centre and grass cutting requirements. <p>(4) It was agreed that once requirements had been finalized, JB was to contact local tradesmen to obtain quotes for work. Progress report at next meeting.</p>	<p>JB DD</p> <p>JB</p>
<p>11 Reports</p>	<p>a. <u>Roman Park</u> JB reported that he approached a gentleman walking his dog in the Roman Park and pointed out that dogs were not allowed in the park (as stated on the sign at the entrance), the response was rude and abusive. JB took the view that the parish council should endeavour to take steps to see if there is anything that can be done to enforce this by- law. After further discussion the following was agreed:</p> <ul style="list-style-type: none"> • AS was to liaise with Hereford County Council to obtain any legal guidance which might help eradicate future problems of this nature. He was also asked to look into the possibility of re-designing (wording and size) the official notices around the village so that would be no doubt about imposed restrictions. To report at next meeting. • A suitable letter to be sent to the individual (when name and address confirmed) – signed by the Chairman – to remind him of the restrictions in the Roman Park. <p>b. <u>School Governor</u> The Chairman was to inform the school (in writing) that RS has been appointed as the parish council representative and is now available to attend future School Governor meetings.</p> <p>c. <u>Planning</u> There was some confusion over the responsibility for planning matters within the parish council. For clarification it was agreed that the following procedure should be followed:</p> <ul style="list-style-type: none"> • Initial correspondence should be sent to the Parish Clk who will update planning log and pass copy of paperwork to AS. • AS will investigate each application and report at the next council meeting. 	<p>AS</p> <p>Chairman DP TPC</p> <p>Chairman TPC. RS to note</p> <p>AS/TPC (All to note)</p>

Item	Discussion and Decisions	Action By
	<ul style="list-style-type: none"> Council observations/comments on planning applications will be included in the planning notification/minutes/planning log and then returned to the planning office. <p>TPC agreed to create a separate planning folder and try and update the existing log (out of date) to reflect our current situation. Report at next meeting</p>	TPC.
12 Agenda for next Meeting	<p>a. The following were agreed:</p> <p>(1) Grant for social club Christmas function.</p> <p>(2) Repairing steps by bus stop - opposite shops.</p> <p>(3) Mess created by tractors when traveling through village. Responsibility for clearing up.</p> <p>(4) Yazor Brook – Responsibility for removing rubbish and debris.</p>	
13 Parish Business	<p>a. <u>Outstanding council action.</u> There was concern that improvements promised by Hereford County Council had not been implemented. It was agreed that the TPC (guided by JB) was to investigate existing correspondence to see if these can be identified and an appropriate hastening letter raised (for signature by Chairman)</p> <p>b. <u>Community Hall – Down pipes.</u> It was agreed that a letter be sent to the Community Hall Committee to emphasize the need for existing down pipes to be repaired, replaced or provided (where missing).</p> <p>c. <u>EOAGM Social Club 10 Feb 08</u> This has been convened to discuss possible closure of the Social Club. Mr Round wished to attend this meeting in his capacity as chairman of the Parish Council Letter to be sent</p> <p>d. <u>Steps and fence. – Bus stop – opposite village shops.</u> TPC to draft Letter (guided by JB) to be sent to Hereford Housing regarding potential Health and Safety hazards on the steps and fencing. TPC Note Steps included as agenda item in next meeting</p> <p>e. <u>Feeding of Feral Cats</u> After a long discussion it was decided that that no action could be taken by the Parish Council to stop local residents feeding feral cats.</p>	<p>TPC JB Chairman</p> <p>TPC Chairman</p> <p>TPC Chairman</p> <p>TPC/JB/ Chairman</p>
14 Meeting Closed/Open	<p>At this point the Chairman closed the meeting to allow a member of the public to voice his concern over the steps by the bus stop. (See item 13 d above). The points raised by the gentleman were accepted by the council and will be mentioned in the letter to Hereford Housing. Another gentlemen raised the question of the responsibility for clearing the Yazor brook of rubbish and debris, insufficient knowledge to debate this subject, has been included as an agenda item at next meeting. Chairman re-opened the meeting when this item was finalised.</p>	
15 Next Meeting	<p>The next meeting will be held on 20 Feb 08. Agenda and these minutes will be distributed no later than 7 days before the meeting.</p>	All to note.
16 Meeting Closed	<p>The chairman closed the meeting at 9. 45 pm</p>	

Original Signed

A ROUND

Chairman

Date: 20 Feb 08

Distribution:

Parish Council:

External

Mr A Round
Mrs D Daw
Mr J Beavan
Mrs C Lloyd
Mr A Button
Mr J Daw
Mrs D Pullen
Mr R Shutt
Mr A Slater
Mrs I Thompson

Cllr Matthews

Parish Clk (for minute file)